



## eSTMP Web Reservation Application User's Guide

Prepared for:



Prepared by:



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### Change Control History

| Description of Change   | Version | Date       | Engineer(s) |
|---|---------|------------|-------------|
| Created   | 1.0     | 11/22/2005 | R.Pasala    |
| Edited – Formatting standardized, references to exhibits added, eSTMP functions all grouped into section 5. | 1.1     | 11/28/2005 | J. Carroll  |
| Added STMP Activity Reports section   | 1.2     | 12/05/2005 | R.Pasala    |
|   |         |            |             |
|   |         |            |             |

## 1. Purpose

Special Traffic Management Programs (STMPs) are special events attracting thousands of people and aircraft to participating airports. These events have the potential of creating hazardous situations for air traffic. In order to safely guide aircraft during these events, the FAA Air Traffic Control System Command Center (ATCSCC) requires pilots to make arrival and/or departure reservations prior to their flights to or from these airports.

To meet the increasing demand for reservations and to allow for flexibility in the reservation process, ATCSCC unveils the e-STMP Web Reservation Application. The eSTMP is available to anyone with an Internet connection and a web browser.

## 2. Overview

The URL for the e-STMP Web Reservation Application is:  
<https://www.fly.faa.gov/estmp/index.html>

This document provides an overview of the features of the e-STMP Web Reservation application.

Specifically, this document explains:

- System Requirements
- How to navigate the web site
- How to register to use the web site
- How to Log-on to the web site
- How to make an arrival/departure reservation
- How to confirm a reservation
- How to change information on a reservation
- How to cancel a reservation
- How to lookup a reservation
- How to use the help

## 3. System Requirements

The following is needed to use the e-STMP Web Reservation Application:

1. A web browser
2. Internet connection.

The minimum suggested browser versions are:

- ➔ Netscape 6.x or higher.
- ➔ Mozilla 1.5 or higher.
- ➔ Internet Explorer 5.x or higher.
- ➔ AOL 7.0 or higher

**Note:** To use the application, "JavaScript" and "Cookies" must be enabled in the browser.

1. JavaScript enables web pages to interact with the browser, enhancing your online experience. JavaScript is safe and will not access any of your personal files.
2. FAA's use of "Cookies" at this website allows us to verify that a user has logged in. The FAA respects your privacy and does not share your information with third parties nor do we permanently keep track of private data. Cookies created by the application terminate as soon as you close your browser.

#### **4. Site Navigation**

The e-STMP Web Reservation Application displays a menu in the left frame at all times to make it easier for the user to access items of interest.

The menu consists of links to:

- ➔ Register as a new user
- ➔ Log in to use the system
- ➔ Manage your Password
- ➔ Request a reservation
- ➔ Look up a reservation
- ➔ Confirm a reservation
- ➔ Change information about a reservation (update)
- ➔ Cancel a reservation

These functions are described in section 5,

e-STMP Functions.

## 5. e-STMP Functions

### 5.1 New User Registration

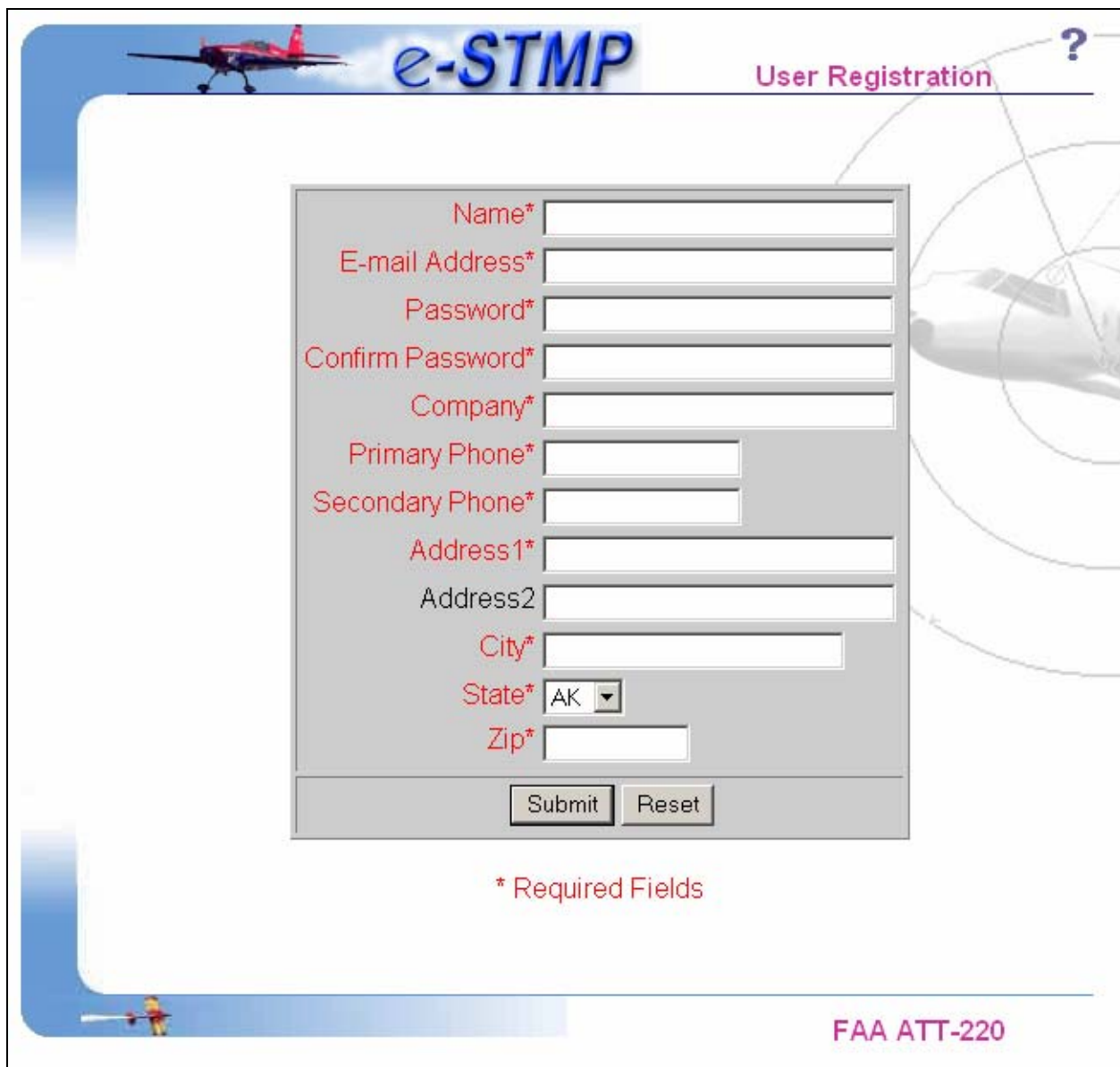
#### **New User Registration**

Users are required to fill out a one-time registration form to use the site. The user will be required to supply the following:

1. Full name
2. E-mail address
3. A personal password
4. Password confirmation
5. Company Name
6. Primary Phone
7. Secondary Phone
8. Address1
9. Address2 (Optional)
10. City
11. State
12. Zip

The E-mail address is automatically converted to upper case. Once the information is successfully added to the database, a confirmation page notifies the user that their registration was successful.





The image shows a web browser window displaying the e-STMP User Registration form. The page has a blue header with the e-STMP logo and a red airplane. The title 'User Registration' is in red. The form is a gray box with various input fields. Fields marked with a red asterisk are required. The State dropdown is set to 'AK'. At the bottom right of the form are 'Submit' and 'Reset' buttons. Below the form, a red asterisk indicates required fields. The footer includes the text 'FAA ATT-220'.

**e-STMP** User Registration ?

Name\*

E-mail Address\*

Password\*

Confirm Password\*

Company\*

Primary Phone\*

Secondary Phone\*

Address1\*

Address2

City\*

State\*

Zip\*

\* Required Fields

FAA ATT-220

**Exhibit 1 – eSTMP Registration Form**



**Exhibit 2 – A Successful eSTMP Registration**

A confirmation number will be sent to the supplied e-mail address in order to initially log in to the site. Below is a sample e-mailed confirmation letter:



JOHN DOE,

Thank you for your recent registration to the FAA Special Traffic Management Program (e-STMP) and the High Density Traffic Airport (e-CVRS) web application. To activate your e-STMP or e-CVRS account, you will need to provide the confirmation number listed below:

Your confirmation ID is 39139

The confirmation number is required when you log on to the website for the first time and is not necessary on subsequent visits.

You can confirm now for the FAA Special Traffic Management Program (e-STMP) by browsing to:

[http://www.fly.faa.gov/estmp/jsp/ConfirmationHandler.jsp?userEmail=JOHN.C.DOE@XYZ.COM&p\\_arg\\_values=39139](http://www.fly.faa.gov/estmp/jsp/ConfirmationHandler.jsp?userEmail=JOHN.C.DOE@XYZ.COM&p_arg_values=39139)

Or

You can confirm now for the High Density Traffic Airport (e-CVRS) by browsing to:

[http://www.fly.faa.gov/ecvrs/jsp/ConfirmationHandler.jsp?userEmail=JOHN.C.DOE@XYZ.COM&p\\_arg\\_values=39139](http://www.fly.faa.gov/ecvrs/jsp/ConfirmationHandler.jsp?userEmail=JOHN.C.DOE@XYZ.COM&p_arg_values=39139)

Note: The link above needs to be a single line to work. If your e-mail program does not retain the full link, you can copy the entire URL and paste it in your browser.

You can also access e-STMP or e-CVRS at <http://www.fly.faa.gov>

Thank you,

e-STMP/e-CVRS Administrator

\*\* Please do not reply to this message. This account is for sending e-mails only. \*\*

Users are encouraged to write down the name and password they used to log in to the site for subsequent visits.

## 5.2 How to log in to the site

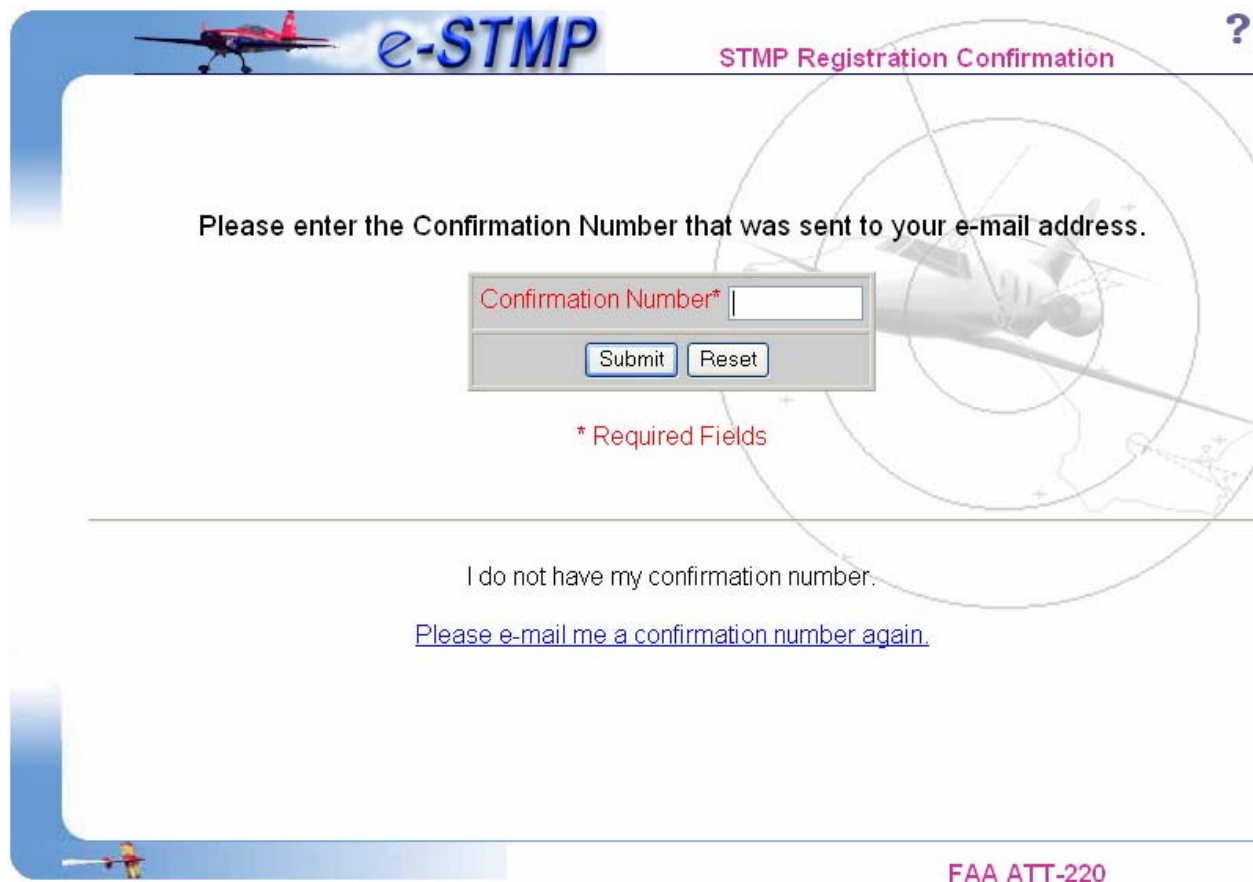
### [Log In](#)

The user login screen is available from the navigation menu; click “Log In” and the User Log-in form (Exhibit 3) is displayed. To take advantage of the features at this site, users are required to log in by supplying the e-mail address and password they used during registration. Users who neglect to log in first will be gently reminded to supply a valid e-mail address in order to enter the site.

The screenshot displays the e-STMP User Log-in interface. At the top left, there is a small red airplane icon and the text "e-STMP". To the right of this is a "User Log-in" link and a question mark icon. The main form area contains two input fields: "E-mail Address \*" with the value "JOHN.C.DOE@XYZ.COM" and "Password \*" with masked characters "....". Below these fields are "Submit" and "Reset" buttons. A red asterisk note indicates "\* Required Fields". Below the form is a link for "Password Management". The page footer includes "FAA ATT-220".

**Exhibit 3 – eSTMP Login Form**

Users who are logging in for the first time will be given an opportunity to enter the confirmation number that was emailed to the address associated with the user account (Exhibit 4). Subsequent visits to the site do not require this confirmation number. Users who forget their confirmation number can request that it be emailed to them again.



The image shows a web page titled "e-STMP" with a red and white airplane icon. The page is for "STMP Registration Confirmation" and includes a question mark icon in the top right. The main text asks the user to enter a confirmation number sent to their email. A form field labeled "Confirmation Number\*" is provided, with "Submit" and "Reset" buttons below it. A red asterisk indicates that the field is required. Below the form, there is a link for users who do not have their confirmation number. The footer includes the text "FAA ATT-220".

STMP Registration Confirmation ?

Please enter the Confirmation Number that was sent to your e-mail address.

Confirmation Number\*

\* Required Fields

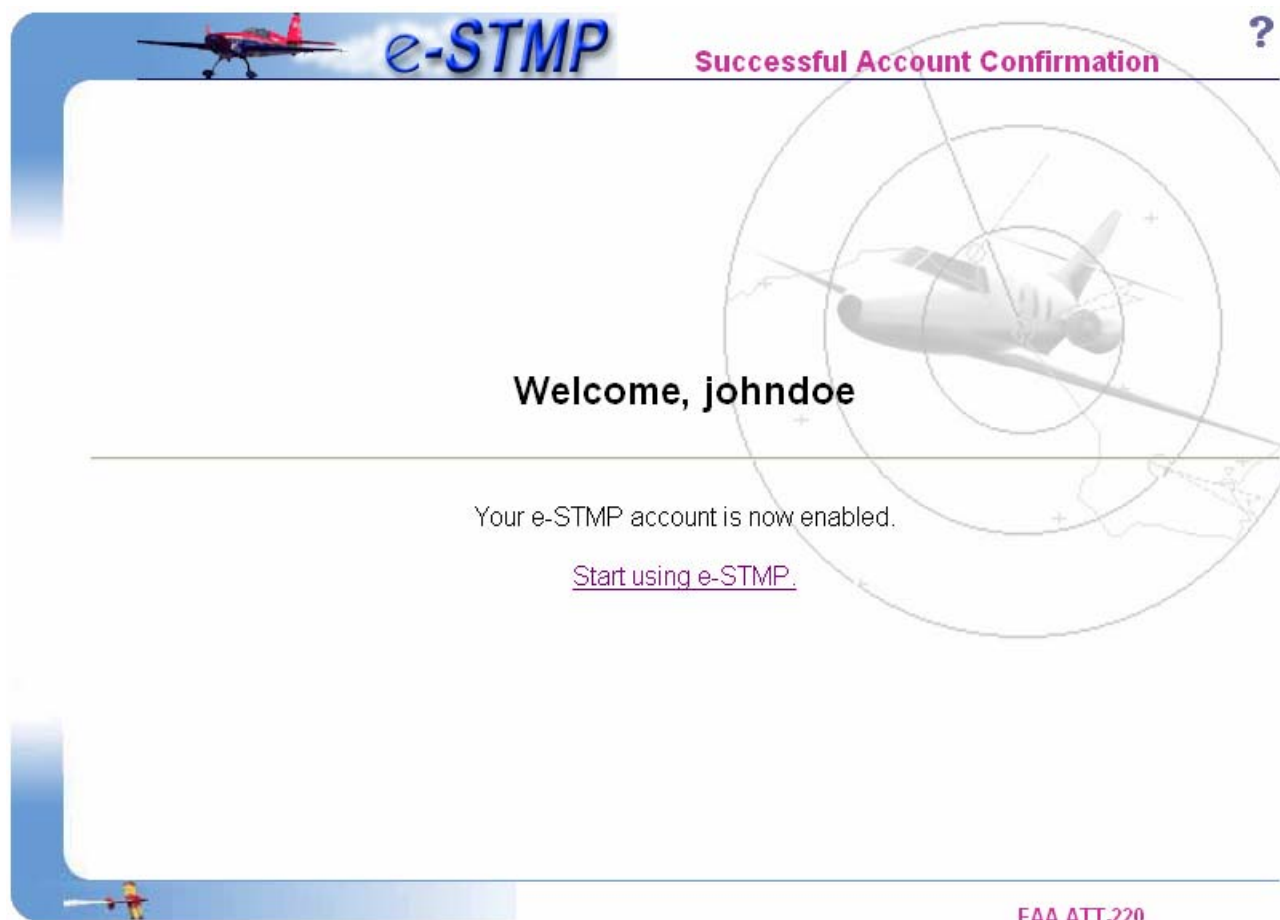
[I do not have my confirmation number.](#)

[Please e-mail me a confirmation number again.](#)

FAA ATT-220

#### Exhibit 4 – eSTMP Registration Confirmation Form

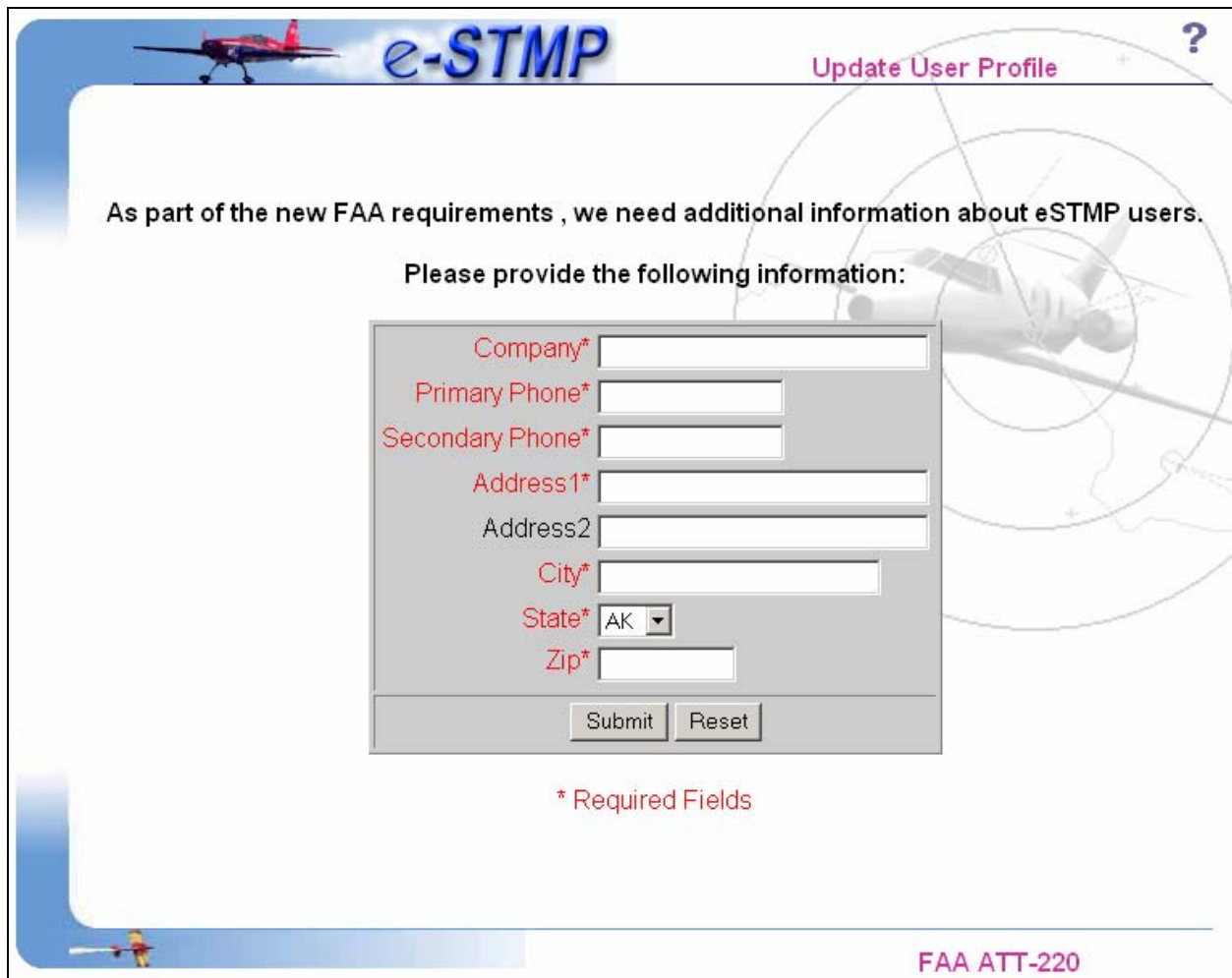
The user then receives confirmation (Exhibit 5) that their e-STMP account was enabled allowing them to access to the site's features.



**Exhibit 5 – eSTMP Successful Login**

Users who have already updated their profile or are logging in for the second or subsequent time will proceed directly to the successful log on page (Exhibit 7). Current users who have not already done so are required to update their profile by filling out the form on the "Update User Profile" page after logging in (this is a one-time occurrence [Exhibit 6]). Current users will be required to supply the following:

1. Company Name
2. Primary Phone
3. Secondary Phone
4. Address1
5. Address2 (Optional)
6. City
7. State
8. Zip



The image shows a web form titled "e-STMP" with a header bar containing a small airplane icon, the "e-STMP" logo, a link to "Update User Profile", and a question mark icon. The main content area has a light blue background with a faint airplane graphic. It contains a message about FAA requirements and a request for additional information. Below this is a form box with several input fields: "Company\*", "Primary Phone\*", "Secondary Phone\*", "Address1\*", "Address2", "City\*", "State\*" (a dropdown menu showing "AK"), and "Zip\*". At the bottom of the form box are "Submit" and "Reset" buttons. Below the form box is a red asterisk and the text "\* Required Fields". The footer of the page has a small airplane icon on the left and the text "FAA ATT-220" on the right.

**e-STMP** [Update User Profile](#) ?

As part of the new FAA requirements , we need additional information about eSTMP users.

Please provide the following information:

Company\*

Primary Phone\*

Secondary Phone\*

Address1\*

Address2

City\*

State\*

Zip\*

\* Required Fields

FAA ATT-220

**Exhibit 6 – eSTMP Update User Profile Form**





**Exhibit 7 – Successful Logon (Acct. confirmed and Profile Already Updated)**

### 5.3 Password Management

#### Password Management

Users may use this link from the navigation menu to change their password. Fill out the Password Management form (Exhibit 8), entering your e-mail address, your current password, and then enter your new password twice. If the Old Password matches the password associated with the E-mail address and the New Password matches the Confirm Password, your password will be changed to the New Password and you will see the Password Update Complete page as shown in Exhibit 9.





The image shows a web page titled "e-STMP" with a "Password Management" section. The page features a header with the "e-STMP" logo and a question mark icon. The main content area contains a form with four input fields: "E-mail Address \*", "Old Password \*", "New Password \*", and "Confirm Password \*". Below the form are "Submit" and "Reset" buttons. A red asterisk and the text "\* Required Fields" are displayed below the form. The page also includes a background image of an airplane and a search radar. The footer contains the text "FAA ATT-220".

**e-STMP** **Password Management** ?

E-mail Address \*

Old Password \*

New Password \*

Confirm Password \*

\* Required Fields

FAA ATT-220

**Exhibit 8 – Password Management page**




**Exhibit 9 – Password Update Successful**

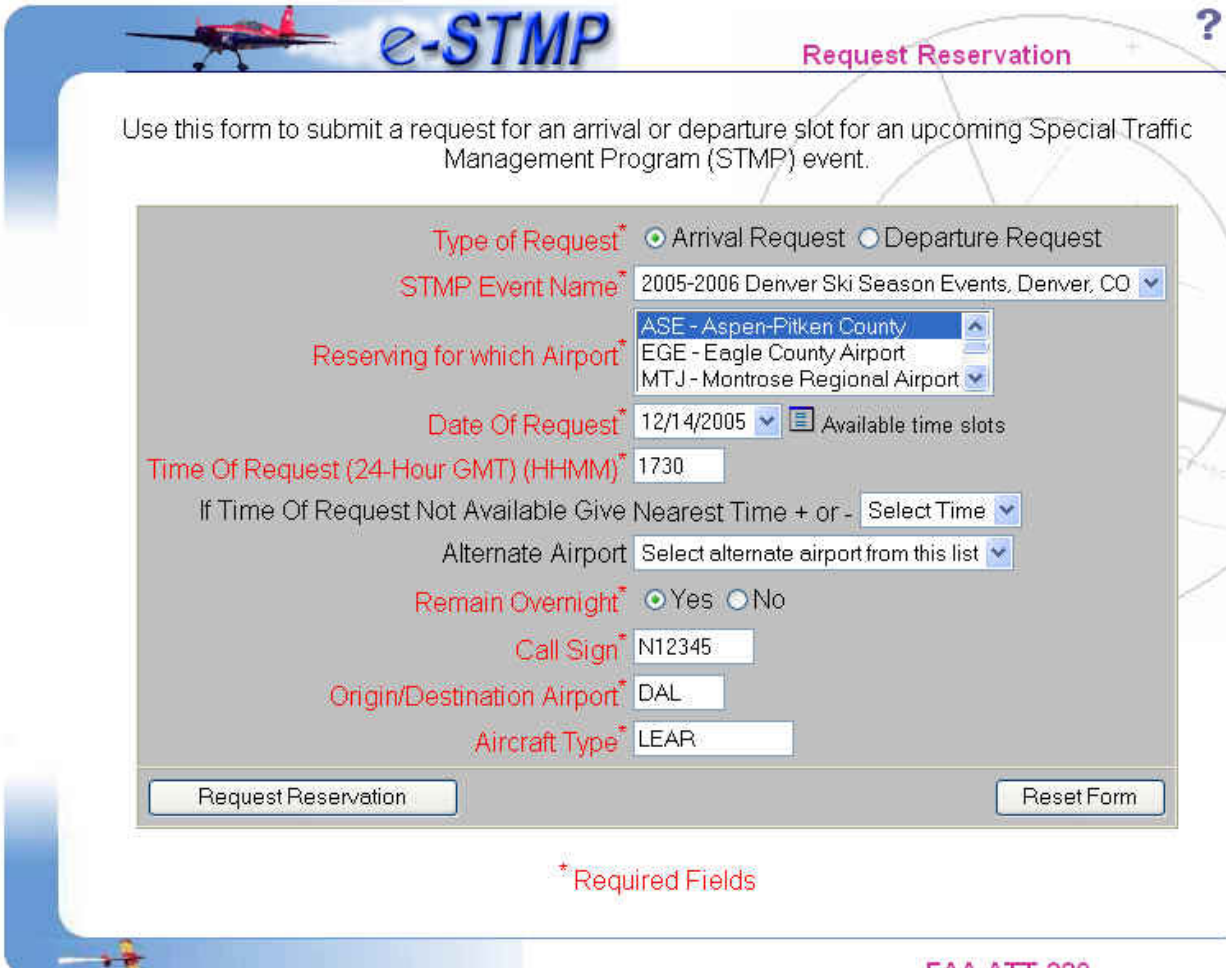
## 5.4 How to make a reservation

### Request Reservation

The Request Reservation form is available from the navigation menu. All fields except for the "Nearest Time + or –" and the "Alternate Airport" are required to be filled out completely. Here is a description of each of the fields on this form (see Exhibit 10).

1. Select the type of reservation: Arrival Request or Departure Request
2. Select an event in the "STMP Event Name" drop-down list. This list contains only those events for which the system is currently taking reservations.
3. Upon selecting the event, the "Reserving for which Airport" field will display airports that are participating in the event.
4. Select a date from the drop-down list next to Date of Request.

5. Next, either use the "Available time slots" icon () to select one of the available time slots (a list of all time slots appears in a pop-up window; available slots are shown in green) or enter your requested time in 24-hour GMT format (HHMM) in the "Time of Request" field.
6. In the "If Time Of Request Not Available Give Nearest Time + or -" field, select a value from the drop down list. This is to tell the system that if the reservation is not available for the requested time, reserve a slot in the nearest interval selected. The system checks for available slots earlier than the "Time of Request" before looking for available slots later than the "Time of Request". This is optional.
7. In the "Alternate Airport" field, select an alternate airport. The system will try for a slot at the alternate airport if the primary airport is full. This is optional.
8. Select a value for the "Remain Overnight" radio group. This is mandatory.
9. Under Call Sign, supply your aircraft's tail number. The first character is required to be an alphabetic character.
10. Supply your originating or destination airport.
11. Provide an aircraft type.



The image shows a web-based reservation form titled "e-STMP Request Reservation". The form is set against a light blue background with a stylized globe and an airplane. At the top left is the "e-STMP" logo with a small airplane icon. At the top right is a "Request Reservation" link and a question mark icon. Below the header, a text box instructs the user: "Use this form to submit a request for an arrival or departure slot for an upcoming Special Traffic Management Program (STMP) event."


The form fields are as follows:

- Type of Request\***: Radio buttons for "Arrival Request" (selected) and "Departure Request".
- STMP Event Name\***: A dropdown menu showing "2005-2006 Denver Ski Season Events, Denver, CO".
- Reserving for which Airport\***: A dropdown menu with options "ASE - Aspen-Pitkin County", "EGE - Eagle County Airport", and "MTJ - Montrose Regional Airport".
- Date Of Request\***: A date picker showing "12/14/2005" and a checkbox for "Available time slots".
- Time Of Request (24-Hour GMT) (HHMM)\***: A text input field showing "1730".
- If Time Of Request Not Available Give Nearest Time + or -**: A dropdown menu showing "Select Time".
- Alternate Airport**: A dropdown menu showing "Select alternate airport from this list".
- Remain Overnight\***: Radio buttons for "Yes" (selected) and "No".
- Call Sign\***: A text input field showing "N12345".
- Origin/Destination Airport\***: A text input field showing "DAL".
- Aircraft Type\***: A text input field showing "LEAR".

At the bottom of the form are two buttons: "Request Reservation" and "Reset Form". Below the form, a red asterisk and the text "\* Required Fields" are displayed. In the bottom right corner of the page, the text "FAA ATT-220" is visible.

**Exhibit 10 – eSTMP Reservation Form**

Upon successfully making a reservation, the user will be presented with a screen displaying the reservation information (see Exhibit 11). Users are encouraged to print this page for future reference.



The image shows a screenshot of the e-STMP web application's reservation confirmation page. At the top left is the e-STMP logo with a small airplane icon. To the right is the text 'STMP Reservation' in pink, followed by a question mark icon. The main text area contains a message to 'John' about a reservation at Aspen-Pitken County (ASE) for the 2005-2006 Denver Ski Season Events. It provides the reservation number ASE173098100 and a link to 'print this page'. Below this is a blue box containing reservation details: Reservation Type (Arrival Reservation), Reservation Number (ASE173098100), STMP Event (2005-2006 Denver Ski Season Events, Denver, CO), Reserved at Airport (Aspen-Pitken County (ASE)), Reserved Date/Time (12/14/2005 1730Z), Origin Airport (DAL), Call Sign (N12345), Aircraft Type (LEAR), and Remain Overnight (Yes). Below the blue box is a section titled 'Important Note(s):' with a red bullet point stating 'Your reservation is not confirmed!' and two sub-bullets explaining the confirmation requirements. At the bottom right, the text 'FAA ATT-220' is displayed in pink.

**e-STMP** **STMP Reservation** ?

John, you requested an arrival reservation slot at Aspen-Pitken County(ASE) for the 2005-2006 Denver Ski Season Events, Denver, CO STMP event.

Your reservation number is **ASE173098100**. Write this number down or [print this page](#) for future reference. You will need your reservation number if you want to confirm, update or cancel your reservation. Here are the details of your reservation:

**Reservation Type:** Arrival Reservation  
**Reservation Number:** ASE173098100  
**STMP Event:** 2005-2006 Denver Ski Season Events, Denver, CO  
**Reserved at Airport:** Aspen-Pitken County (ASE)  
**Reserved Date/Time:** 12/14/2005 1730Z  
**Origin Airport:** DAL  
**Call Sign:** N12345  
**Aircraft Type:** LEAR  
**Remain Overnight:** Yes

**Important Note(s):**

- **Your reservation is not confirmed!**
  - You are required to [confirm your reservation](#) any time during the period beginning **24 hours** prior to the requested time and **8 hours** prior to the requested time.
  - Failing to do so will result in cancellation of your reservation slot.

**FAA ATT-220**

### Exhibit 11 – eSTMP Successful Reservation

If a reservation is not required for the date and hour selected, the system will inform the user of that fact.

If a reservation is not available for the date and hour selected, the system will display two alternate times, one earlier and one later than the requested time. These alternate times represent times nearest to the requested time.



The screenshot shows the e-STMP web interface. At the top left is the e-STMP logo with a small airplane icon. At the top right is a question mark icon. Below the header, a message states: "johnndoe, you requested an arrival reservation slot at Virginia Tech(BCB) for the Virginia Tech Football, Nov 26 2005 STMP event. The date and time you requested, 11/26/2005 at 1830Z, is not available." Below this, a paragraph explains that the table shows alternate times and provides a link to "Go back to the form". The table has five columns: STMP Event, STMP Event Airport, Available Time Before, Available Time After, and Call Sign. It contains one row for the Virginia Tech Football event at Virginia Tech(BCB) on 11/26/2005. The "Available Time Before" is 18:15Z and the "Available Time After" is 18:45Z. Both of these cells contain a "Request This Slot" button. The Call Sign is NN123. At the bottom right of the form, the text "FAA ATT-220" is visible.

| STMP Event                          | STMP Event Airport | Available Time Before   | Available Time After  | Call Sign |
|-------------------------------------|--------------------|---|---|-----------|
| Virginia Tech Football, Nov 26 2005 | Virginia Tech(BCB) | 11/26/2005 18:15Z<br><input type="button" value="Request This Slot"/> | 11/26/2005 18:45Z<br><input type="button" value="Request This Slot"/> | NN123     |

**Exhibit 12 – eSTMP Reservation Form Showing Alternate Times**

If a reservation slot is available for one or both of these times, a *Request This Slot* button will be present. If a reservation is not required for one or both of these times, the message "No Reservation Required" will appear instead.

### 5.5 How to confirm a reservation

#### Confirm Reservation

As part of the new FAA guidelines, users are required to confirm a reservation at some point between 24 hours and 8 hours prior to the reservation's "Reserved Date/Time" (which is the arrival/departure slot time that was granted to you and is shown on the Successful Reservation page [Exhibit 11]). Reservations that are not confirmed by the time that 8 hours prior to the reservation's "Reserved Date/Time" arrives will automatically be canceled and their slots will be made available. The Confirm Reservation form (Exhibit 13) is available from the navigation menu.



To confirm a reservation:

1. Provide the reservation number;
2. Select the event from the drop down list;
3. Type in the aircraft call sign for which the reservation was made;
4. Enter the "Aircraft Type";
5. Enter the "Contact Phone No".

**e-STMP** ?

**Confirm Reservation**

Reservation Number\*

STMP Event\* Hailey, Idaho - Holiday Ski Season

Call Sign\*

Aircraft Type\*

Contact Phone No\* 111-222-3333

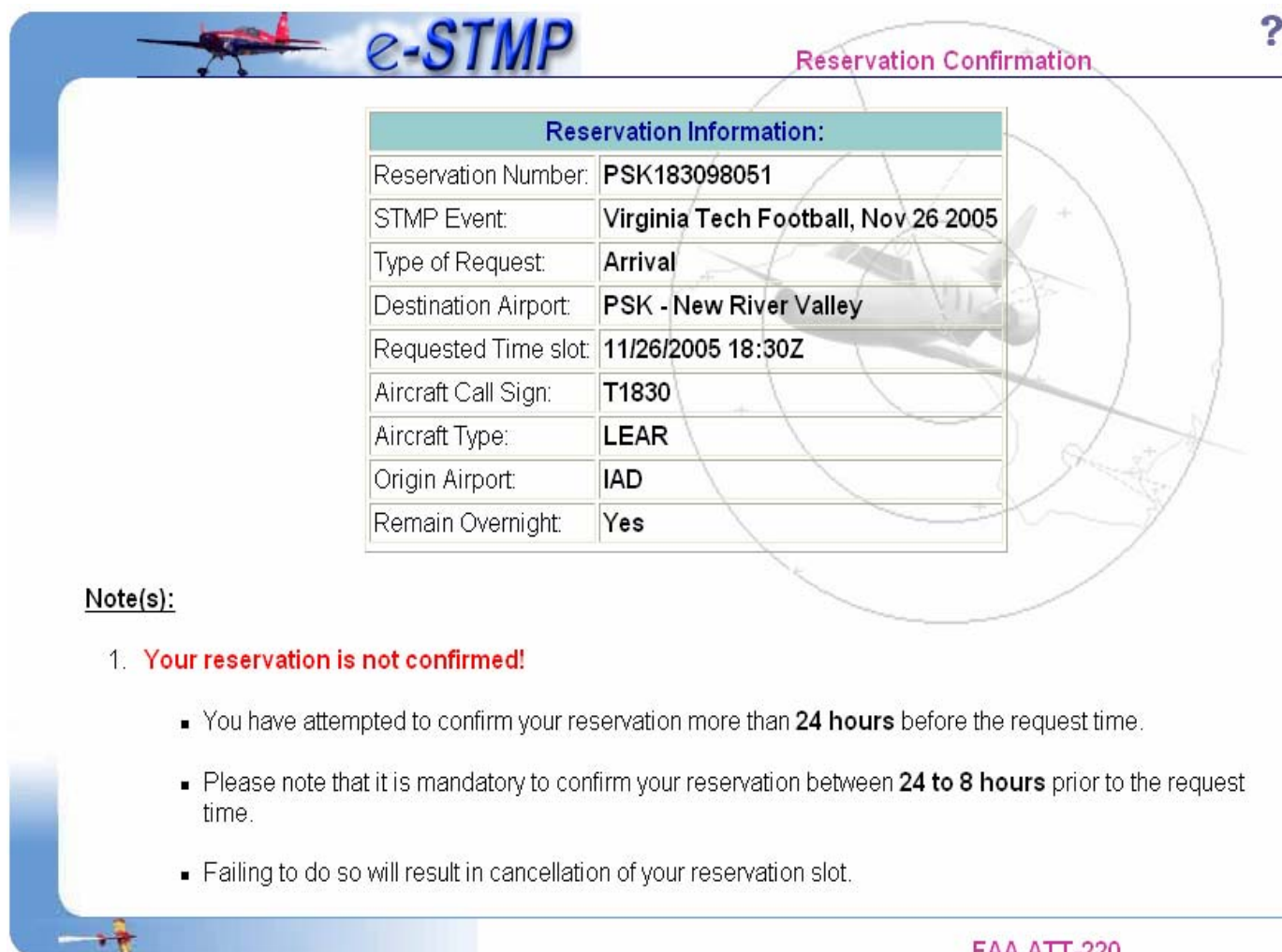
\* Required Fields

FAA ATT-220

**Exhibit 13 – eSTMP Confirm Reservation Form**

Upon submitting the confirmation form, the user is presented with a screen that displays his/her reservation information.

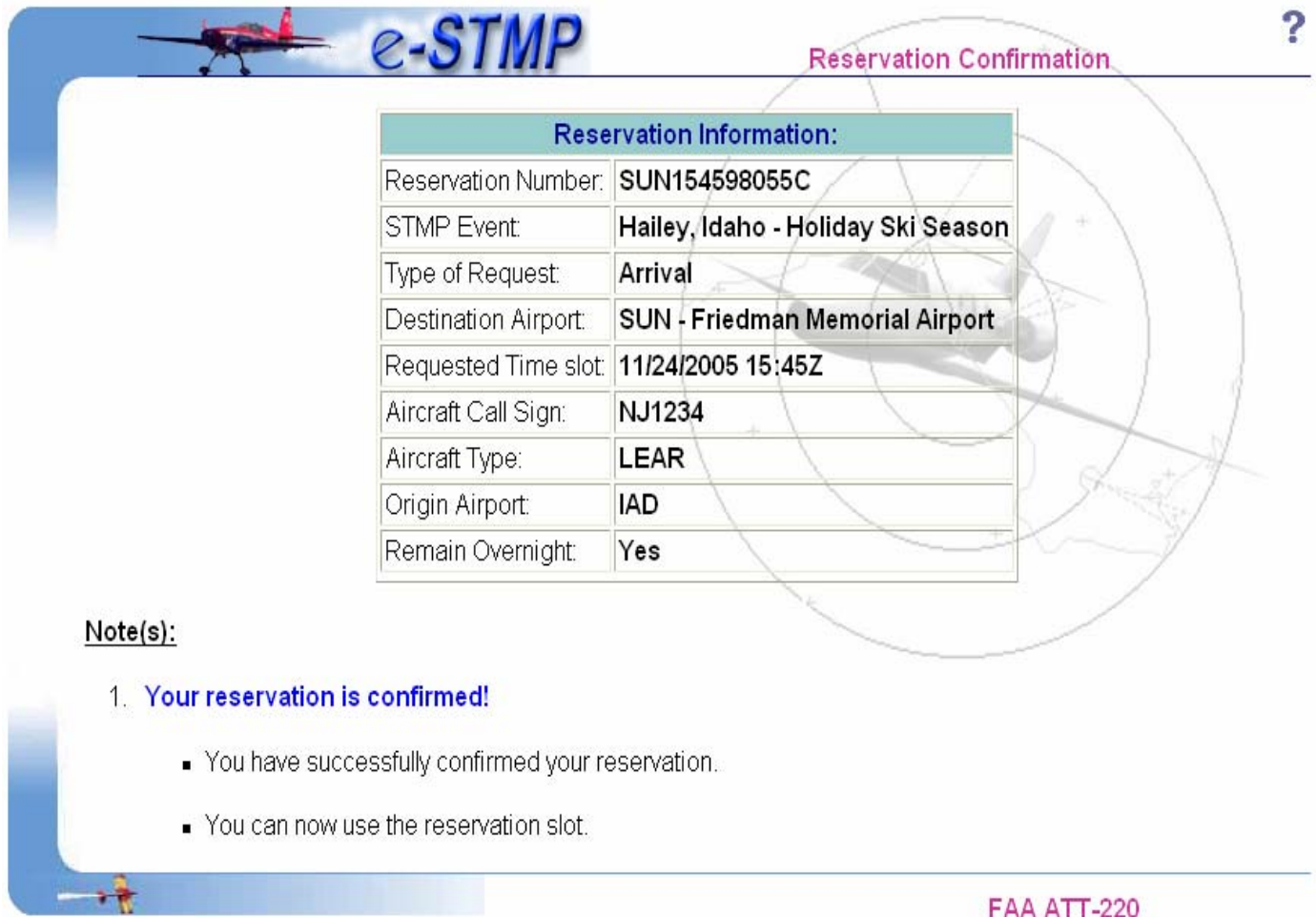
The following exhibit shows an unsuccessful confirmation (attempted before 24 hours of the request time):

The image shows a screenshot of the e-STMP web application interface. At the top left is the e-STMP logo with a small airplane icon. To the right of the logo is the text "Reservation Confirmation" in pink. In the top right corner is a question mark icon. The main content area features a table titled "Reservation Information:" with the following details: Reservation Number: PSK183098051, STMP Event: Virginia Tech Football, Nov 26 2005, Type of Request: Arrival, Destination Airport: PSK - New River Valley, Requested Time slot: 11/26/2005 18:30Z, Aircraft Call Sign: T1830, Aircraft Type: LEAR, Origin Airport: IAD, and Remain Overnight: Yes. Below the table, there is a section titled "Note(s):" with a single note: "1. Your reservation is not confirmed!". This note is followed by three bullet points: "You have attempted to confirm your reservation more than 24 hours before the request time.", "Please note that it is mandatory to confirm your reservation between 24 to 8 hours prior to the request time.", and "Failing to do so will result in cancellation of your reservation slot." At the bottom right of the screen, the text "FAA ATT-220" is displayed in pink.

#### Exhibit 14 – eSTMP Unsuccessful Confirmation

The following exhibit shows a successful confirmation, performed between 24 hours prior and 8 hours prior to the requested time.





The image shows a screenshot of the e-STMP web application's 'Reservation Confirmation' page. At the top left is the e-STMP logo with a small airplane icon. At the top right is a question mark icon. The main content area features a table titled 'Reservation Information:' with the following details: Reservation Number: SUN154598055C, STMP Event: Hailey, Idaho - Holiday Ski Season, Type of Request: Arrival, Destination Airport: SUN - Friedman Memorial Airport, Requested Time slot: 11/24/2005 15:45Z, Aircraft Call Sign: NJ1234, Aircraft Type: LEAR, Origin Airport: IAD, and Remain Overnight: Yes. Below the table, there is a 'Note(s):' section with a single note: '1. Your reservation is confirmed!' followed by two bullet points: 'You have successfully confirmed your reservation.' and 'You can now use the reservation slot.' The bottom right corner of the page displays 'FAA ATT-220'.

| Reservation Information: |                                    |
|--------------------------|------------------------------------|
| Reservation Number:      | SUN154598055C                      |
| STMP Event:              | Hailey, Idaho - Holiday Ski Season |
| Type of Request:         | Arrival                            |
| Destination Airport:     | SUN - Friedman Memorial Airport    |
| Requested Time slot:     | 11/24/2005 15:45Z                  |
| Aircraft Call Sign:      | NJ1234                             |
| Aircraft Type:           | LEAR                               |
| Origin Airport:          | IAD                                |
| Remain Overnight:        | Yes                                |

**Note(s):**

1. **Your reservation is confirmed!**
  - You have successfully confirmed your reservation.
  - You can now use the reservation slot.

FAA ATT-220

### Exhibit 15 – eSTMP Successful Confirmation

## 5.6 How to update a reservation

### Update Reservation

The Update Reservation form (Exhibit 16) is available from the navigation menu. A user can **only** change the Aircraft Type, tail number, and the airport of the non-event airport.

To change or update a reservation, the following information is required:

1. The reservation number;
2. The Event name;
3. The original aircraft call sign.

New information to be supplied includes the following:

1. Remain overnight selection.
2. The new origin or destination airport.
3. The new aircraft call sign.
4. The new aircraft type.

Reservation Number\*

STMP Event\* Hailey, Idaho - Holiday Ski Season

Original Call Sign\*

Please enter new value(s) below:

Remain Overnight: ☐ Yes ☐ No

Origin/Destination Airport

Call Sign

Aircraft Type

Submit Reset

\* Required Fields

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### Exhibit 16 - eSTMP Update Reservation Form

Upon successfully updating your reservation, the system will display your updated information (Exhibit 17).

| Updated Reservation Results: |                                     |
|------------------------------|-------------------------------------|
| Reservation Number:          | BCB171598040                        |
| STMP Event:                  | Virginia Tech Football, Nov 26 2005 |
| Type of Request:             | Arrival                             |
| Destination Airport:         | BCB - Virginia Tech                 |
| Requested Time slot:         | 11/26/2005 17:15Z                   |
| Aircraft Call Sign:          | NSDKJ77                             |
| Aircraft Type:               | LR2334                              |
| Origin Airport:              | ATL                                 |
| Remain Overnight:            | Yes                                 |

### Exhibit 17 – eSTMP Updated Reservation

## 5.7 How to cancel a reservation

### Cancel Reservation

The Cancel Reservation form is available from the navigation menu (see Exhibit 18). In order to cancel a reservation, the following fields are required:

1. The reservation number;
2. The STMP Event which is chosen from the drop down list;
3. The aircraft call sign for which the reservation was made.

Cancel Reservation

**e-STMP**

Reservation Number\*

STMP Event\* Hailey, Idaho - Holiday Ski Season ▼

Call Sign\*

\* Required Fields

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### Exhibit 18 – eSTMP Cancel Reservation Form

Upon successfully canceling a reservation, the system will display your canceled reservation (Exhibit 19).

**Canceled Reservation**

**Your Reservation Is Now Canceled!**

| Canceled Reservation: |                                     |
|-----------------------|-------------------------------------|
| Reservation Number:   | BCB171598040                        |
| STMP Event:           | Virginia Tech Football, Nov 26 2005 |
| Type of Request:      | Arrival                             |
| Destination Airport:  | BCB - Virginia Tech                 |
| Requested Time slot:  | 11/26/2005 17:15Z                   |
| Aircraft Call Sign:   | NSDKJ77                             |
| Aircraft Type:        | LR2334                              |
| Origin Airport:       | ATL                                 |
| Remain Overnight:     | Yes                                 |

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**Exhibit 19 – eSTMP Cancelled Reservation**

## 5.8 How to lookup a reservation

### Lookup Reservation

The Lookup Reservation form is available from the navigation menu (see Exhibit 20). By using this feature, users can get complete details of a reservation including request time, other airport, remain overnight etc.

To lookup a reservation:

1. Enter the reservation number;
2. Select the event from the drop down list;
3. Type in the aircraft call sign for which the reservation was made.

Reservation Number\*

STMP Event\*

Call Sign\*

\* Required Fields

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### Exhibit 20 – eSTMP Lookup Reservation Form

Upon successfully looking up a reservation, the system will display the reservation information (Exhibit 21).

**Reservation Lookup** ?

| Reservation Information: |                                     |
|--------------------------|-------------------------------------|
| Reservation Number:      | PSK183098051                        |
| STMP Event:              | Virginia Tech Football, Nov 26 2005 |
| Type of Request:         | Arrival                             |
| Destination Airport:     | PSK - New River Valley              |
| Requested Time slot:     | 11/26/2005 18:30Z                   |
| Aircraft Call Sign:      | T1830                               |
| Aircraft Type:           | LEAR                                |
| Origin Airport:          | IAD                                 |
| Remain Overnight:        | Yes                                 |

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**Exhibit 21 – eSTMP Reservation Lookup Information**

## 6. How to access on-line help



The help link is available by clicking on the Question Mark icon in the right-hand frame of just about any e-STMP page.



## 7. STMP Activity Reports

These reports are available only on the ATCSCC Intranet. All reports under this section are password protected. Command center operators and STMP administrators who want to access these reports should get user name/password from ARO position in the ATCSCC Command Center.

The URL is: <http://www.atcsccltfmi.nas.faa.gov/estmp/>

### 7.1 How to get hourly reservations report:

#### Reservations By Hour

This link is available from the navigation menu. By using this feature, users can get reservation report, including tail number, aircraft type, reservation time, other airport, reservation number etc. for current hour, previous hour and the next hour. This report refreshes every minute.

To get this report, users should enter the following information (see Exhibit 22):

1. Select the **"Stmp Event Name"** from the dropdown list.
2. Select the corresponding **"Stmp Airport"** from the dropdown list.

The screenshot shows a web form titled "e-STMP Reservations by hour". The form contains two required dropdown menus: "Stmp Event Name\*" and "STMP Airport\*". The "STMP Airport\*" dropdown is currently showing the text "SELECT AN EVENT TO SEE AIRPORTS". Below the dropdowns are two buttons: "Submit Query" and "Reset". A red asterisk and the text "\* Required Fields" are located below the form. The footer of the page displays "FAA ATT-220".

Exhibit 22 – STMP Reports – Reservations By Hour Form



Upon submitting the form, the system will display the hourly reservation report (See Exhibit 23).

(Note: This page will refresh every minute. Last updated Mon, 05 Dec 2005 19:34:22 GMT )

| Reservation Report For: <u>Jefftest_11_22</u> |        |               |               |          |               |                  |
|---|--------|---------------|---------------|----------|---------------|------------------|
| Airport: AGS                                  |        |               |               |          |               |                  |
| Record #                                      | TAIL # | AIRCRAFT TYPE | OTHER AIRPORT | RES TIME | RESERVATION # | RESERVATION TYPE |
| SLOT HOUR 18:00                               |        |               |               |          |               |                  |
| 1   | R1800  | LEAR          | IAD           | 18:00    | AGS180092509C | Arrival          |
| SLOT HOUR 19:00                               |        |               |               |          |               |                  |
| 1   | N1234  | LEAR          | IAD           | 19:45    | AGS194592522C | Arrival          |
| SLOT HOUR 20:00                               |        |               |               |          |               |                  |
| 1   | EJ1235 | CESSNA        | JFK           | 20:10    | AGS201092525C | Arrival          |

### Exhibit 23 – STMP Reports – Reservations by Hour

#### 7.2 How to get daily reservations report:

##### Reservations By Day

The “Reservations By Day” link is available from the navigation menu. By using this feature, users can get reservations details, including tail number, aircraft type, reservation time, other airport, reservation number etc. for the selected day. This report refreshes every minute.

To get this report, users should enter the following information (see Exhibit 24):

1. Select the “**Stmp Event Name**” from the dropdown list.
2. Select the corresponding “**Stmp Airport**” from the dropdown list.
3. Select the “**Date Of Request**” from the dropdown list.

Stmp Event Name\*

STMP Airport\*

Date Of Request\*

Submit Query Reset

\* Required Fields

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### Exhibit 24 – STMP Reports – Reservations By Day Form

Upon submitting the form, the system will display the reservation report for a selected STMP, facility and date of request. (See Exhibit 25).

(Note: This page will refresh every minute. Last updated Mon, 05 Dec 2005 19:54:22 GMT )

| Reservation Report For: Jefftest 11 22         |        |               |               |                  |               |                  |
|--|--------|---------------|---------------|------------------|---------------|------------------|
| Airport: AGS      Reservation Date: 12/05/2005 |        |               |               |                  |               |                  |
| Record #                                       | TAIL # | AIRCRAFT TYPE | OTHER AIRPORT | RES TIME         | RESERVATION # | RESERVATION TYPE |
| 1  | R1445  | LEAR          | IAD           | 12/05/2005 14:45 | AGS144592511C | Arrival          |
| 2  | R1800  | LEAR          | IAD           | 12/05/2005 18:00 | AGS180092509C | Arrival          |
| 3  | N1234  | LEAR          | IAD           | 12/05/2005 19:45 | AGS194592522C | Arrival          |
| 4  | EJ1235 | CESSNA        | JFK           | 12/05/2005 20:10 | AGS201092525C | Arrival          |

### Exhibit 25 – STMP Reports – Reservations by Day

### 7.3 How to get reservation summary report:

#### **Reservation Summary**

The "Reservations Summary" link is available from the navigation menu. By using this feature, users can get list of reservations containing details like tail number, aircraft type, reservation time, other airport, reservation type etc. for the selected day.

To get this report, users should enter the following information (see Exhibit 26):

1. Select one of the "**Type of Report**" radio buttons (*Successful* or *Failed*)
2. Select the "**Stmp Event Name**" from the dropdown list.
3. Select the corresponding "**Stmp Airport**" from the dropdown list.
4. Select the "**Date Of Request**" from the dropdown list.

**e-STMP** Session Summary

Type of Report\* ☒ Successful ☐ Failed

Stmp Event Name\*

STMP Airport\*

Date Of Request\*

\* Required Fields

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**Exhibit 26 – STMP Reports – Reservation Summary Form**

Upon submitting the form, the system will display the successful or failed reservations details for a selected STMP, facility and request date (See Exhibit 27).

Note: The report shows only reservations made on or before: 12/04/2005. Report retrieved on : Mon, 05 Dec 2005 22:26:30 GMT )

| Successful Reservations For Jefftest_11_22 (AGS) on 12/05/2005 |                        |                               |                          |                                 |                                   |                                  |                       |
|--|------------------------|-------------------------------|--------------------------|---------------------------------|-----------------------------------|----------------------------------|-----------------------|
| #  | <a href="#">TAIL #</a> | <a href="#">AIRCRAFT TYPE</a> | <a href="#">RES TYPE</a> | <a href="#">FROM/TO AIRPORT</a> | <a href="#">TIME ORIGINAL REQ</a> | <a href="#">RESERVATION TIME</a> | <a href="#">DELTA</a> |
| 1  | EJ1235                 | CESSNA                        | Arrival                  | JFK                             | 2010Z                             | 2010Z                            | 0                     |
| 2  | G12345                 | LEAR                          | Arrival                  | SAN                             | 2015Z                             | 2015Z                            | 0                     |
| 3  | N1234                  | LEAR                          | Arrival                  | IAD                             | 1945Z                             | 1945Z                            | 0                     |
| 4  | R1445                  | LEAR                          | Arrival                  | IAD                             | 1445Z                             | 1445Z                            | 0                     |
| 5  | R1800                  | LEAR                          | Arrival                  | IAD                             | 1800Z                             | 1800Z                            | 0                     |

**Exhibit 27 – STMP Reports – Reservation Summary**

## 7.4 How to get session details based on transaction date:

### Details By Trans. Date

The "Details by Transaction Date" link is available from the navigation menu. By using this feature, users can get details of transactions, like Session time, tail number, request type, facility etc., for a selected transaction date.

To get this report, users should enter the following information (see Exhibit 28):

1. Select the "**Stmp Event Name**" from the dropdown list.
2. Select the "**Transaction Date**" from the dropdown list.

The screenshot shows a web application interface for "e-STMP Session Tracking Details By Transaction Date". The header features a red and white airplane icon and the text "e-STMP Session Tracking Details By Transaction Date". Below the header is a form with two dropdown menus: "STMP Event Name\*" and "Transaction Date\*" (with a placeholder "SELECT AN EVENT"). Below the dropdowns are two buttons: "Submit Query" and "Reset". A red asterisk with the text "\* Required Fields" is positioned below the form. The background of the form area shows a faint map of the United States. In the bottom right corner, the text "FAA ATT-220" is visible.

**Exhibit 28 – STMP Reports – Details by Transaction Date Form**

Upon successful transaction, the system will display the session details for a selected transaction date (See Exhibit 29).

(Legend: \* indicates no alternate time available. Report retrieved at : Tue, 06 Dec 2005 14:01:43 GMT)

| Details of Transactions Processed on 12/05/2005 For <i>Jefftest_11_22</i> . |        |                 |                   |             |          |             |   |                  |                    |                |
|---|--------|-----------------|-------------------|-------------|----------|-------------|---|------------------|--------------------|----------------|
| SESSION<br>HH:MM:SS   | TAIL # | REQUEST<br>TYPE | REQUESTED<br>DATE | RES<br>TYPE | FACILITY | TIME<br>REQ | REQ STATUS                              | AIRCRAFT<br>TYPE | From/To<br>AIRPORT | NEW VALUE      |
| 14:26:46Z   | R1800  | Reservation     | 12/05/2005        | Arrival     | AGS      | 1800Z       | ALTERNATE TIME<br>12/05/2005 18:00Z & * | LEAR             | IAD                | --             |
| 14:26:46Z   | R1800  | Confirm         | --                | --          | AGS      | --          | SUCCESSFUL                              | LEAR             | --                 | --             |
| SESSION HH:MM:SS  | TAIL # | REQUEST TYPE    | REQUESTED DATE    | RES TYPE    | FACILITY | TIME REQ    | REQ STATUS                              | AIRCRAFT TYPE    | From/To AIRPORT    | NEW VALUE      |
| 14:27:08Z   | R1500  | Reservation     | 12/06/2005        | Arrival     | AGS      | 1500Z       | ALTERNATE TIME<br>12/06/2005 15:00Z & * | LEAR             | IAD                | --             |
| 14:27:08Z   | R1500  | Confirm         | --                | --          | AGS      | --          | SUCCESSFUL                              | LEAR             | --                 | --             |
| SESSION HH:MM:SS  | TAIL # | REQUEST TYPE    | REQUESTED DATE    | RES TYPE    | FACILITY | TIME REQ    | REQ STATUS                              | AIRCRAFT TYPE    | From/To AIRPORT    | NEW VALUE      |
| 14:29:50Z   | R1500  | Lookup          | 12/06/2005        | --          | AGS      | 15:00Z      | SUCCESSFUL                              | LEAR             | IAD                | --             |
| SESSION HH:MM:SS  | TAIL # | REQUEST TYPE    | REQUESTED DATE    | RES TYPE    | FACILITY | TIME REQ    | REQ STATUS                              | AIRCRAFT TYPE    | From/To AIRPORT    | NEW VALUE      |
| 14:30:02Z   | R1500  | Confirm         | 12/06/2005        | --          | AGS      | 15:00Z      | SUCCESSFUL                              | LEAR             | IAD                | --             |
| SESSION HH:MM:SS  | TAIL # | REQUEST TYPE    | REQUESTED DATE    | RES TYPE    | FACILITY | TIME REQ    | REQ STATUS                              | AIRCRAFT TYPE    | From/To AIRPORT    | NEW VALUE      |
| 14:30:30Z   | R1500  | Confirm         | 12/06/2005        | --          | AGS      | 15:00Z      | SUCCESSFUL                              | LEAR             | IAD                | --             |
| SESSION HH:MM:SS  | TAIL # | REQUEST TYPE    | REQUESTED DATE    | RES TYPE    | FACILITY | TIME REQ    | REQ STATUS                              | AIRCRAFT TYPE    | From/To AIRPORT    | NEW VALUE      |
| 14:30:38Z   | R1500  | Confirm         | 12/06/2005        | --          | AGS      | 15:00Z      | SUCCESSFUL                              | LEAR             | IAD                | --             |
| SESSION HH:MM:SS  | TAIL # | REQUEST TYPE    | REQUESTED DATE    | RES TYPE    | FACILITY | TIME REQ    | REQ STATUS                              | AIRCRAFT TYPE    | From/To AIRPORT    | NEW VALUE      |
| 14:32:49Z   | R1500  | Confirm         | 12/06/2005        | --          | AGS      | 15:00Z      | SUCCESSFUL                              | LEAR             | IAD                | --             |
| SESSION HH:MM:SS  | TAIL # | REQUEST TYPE    | REQUESTED DATE    | RES TYPE    | FACILITY | TIME REQ    | REQ STATUS                              | AIRCRAFT TYPE    | From/To AIRPORT    | NEW VALUE      |
| 14:33:05Z   | R1500  | Lookup          | 12/06/2005        | --          | AGS      | 1500Z       | SUCCESSFUL                              | LEAR             | IAD                | --             |
| 14:33:05Z   | --     | Change          | 12/06/2005        | --          | AGS      | 1500Z       | SUCCESSFUL<br>150092510                 | --               | JFK                | LEAR,JFK,R1500 |

**Exhibit 29 – STMP Reports – Details by Transaction Date**

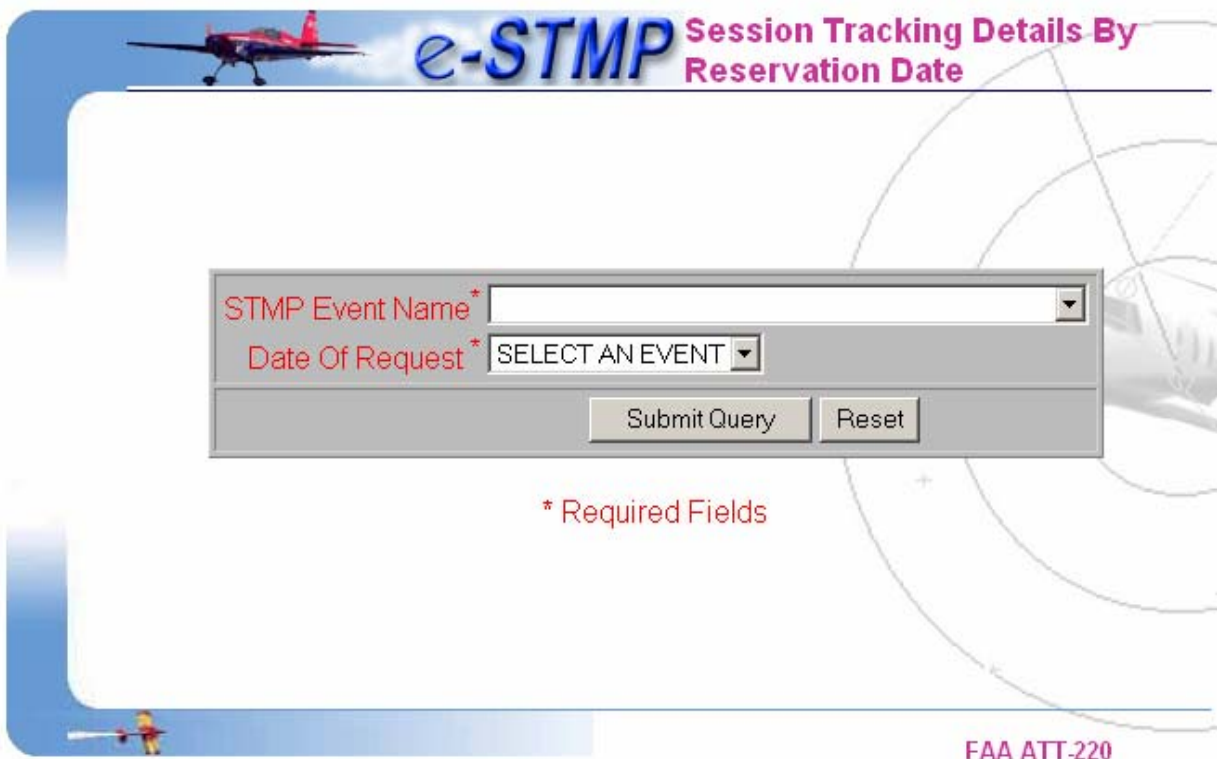
## 7.5 How to get session details based on reservation date:

### Details By Res. Date

The “Details by Reservation Date” link is available from the navigation menu. By using this feature, users can get details of transactions, like Session time, tail number, request type, facility etc., for a selected request date.

To get this report, users should enter the following information (see Exhibit 30):

1. Select the “**Stmp Event Name**” from the dropdown list.
2. Select the “**Date Of Request**” from the dropdown list.



The screenshot shows a web application interface for the e-STMP system. At the top, there is a header with a small airplane icon on the left, the text "e-STMP" in a large, stylized blue font, and the title "Session Tracking Details By Reservation Date" in a smaller, purple font. Below the header is a form with two required fields, each marked with a red asterisk: "STMP Event Name" and "Date Of Request". The "STMP Event Name" field is a text input box, and the "Date Of Request" field is a dropdown menu currently showing "SELECT AN EVENT". Below these fields are two buttons: "Submit Query" and "Reset". A red asterisk followed by the text "\* Required Fields" is positioned below the form fields. The background of the form area features a faint, stylized graphic of a globe or radar screen. In the bottom right corner of the form area, the text "FAA ATT-220" is displayed in a purple font.

e-STMP Session Tracking Details By Reservation Date

STMP Event Name\*

Date Of Request\* SELECT AN EVENT

Submit Query Reset

\* Required Fields

FAA ATT-220

### Exhibit 30 – STMP Reports – Details by Reservation Date Form

Upon submission of the form, the system will display the session details for a given reservation date (See Exhibit 31).

(Legend: \* indicates no alternate time available. Report retrieved at : Mon, 05 Dec 2005 20:44:52 GMT )

| Details of <i>Jefftest_11_22</i> Reservations for 12/05/2005 |                     |        |                 |             |          |             |   |                  |                    |              |
|--|---------------------|--------|-----------------|-------------|----------|-------------|---|------------------|--------------------|--------------|
| SESSION<br>HH:MM:SS  | TRANSACTION<br>DATE | TAIL # | REQUEST<br>TYPE | RES<br>TYPE | FACILITY | TIME<br>REQ | REQ STATUS                              | AIRCRAFT<br>TYPE | From/To<br>AIRPORT | NEW<br>VALUE |
| 14:26:46Z  | 12/05/2005          | R1800  | Reservation     | Arrival     | AGS      | 1800Z       | ALTERNATE TIME<br>12/05/2005 18:00Z & * | LEAR             | IAD                | --           |
| SESSION HH:MM:SS   | TRANSACTION DATE    | TAIL # | REQUEST TYPE    | RES TYPE    | FACILITY | TIME REQ    | REQ STATUS                              | AIRCRAFT TYPE    | From/To AIRPORT    | NEW VALUE    |
| 14:39:36Z  | 12/05/2005          | R1445  | Reservation     | Arrival     | AGS      | 1445Z       | ALTERNATE TIME<br>12/05/2005 14:45Z & * | LEAR             | IAD                | --           |
| SESSION HH:MM:SS   | TRANSACTION DATE    | TAIL # | REQUEST TYPE    | RES TYPE    | FACILITY | TIME REQ    | REQ STATUS                              | AIRCRAFT TYPE    | From/To AIRPORT    | NEW VALUE    |
| 16:54:03Z  | 12/05/2005          | R1800  | Confirm         | --          | AGS      | 18:00Z      | SUCCESSFUL                              | LEAR             | IAD                | --           |
| SESSION HH:MM:SS   | TRANSACTION DATE    | TAIL # | REQUEST TYPE    | RES TYPE    | FACILITY | TIME REQ    | REQ STATUS                              | AIRCRAFT TYPE    | From/To AIRPORT    | NEW VALUE    |
| 16:55:48Z  | 12/05/2005          | R1800  | Confirm         | --          | AGS      | 18:00Z      | SUCCESSFUL                              | LEAR             | IAD                | --           |
| SESSION HH:MM:SS   | TRANSACTION DATE    | TAIL # | REQUEST TYPE    | RES TYPE    | FACILITY | TIME REQ    | REQ STATUS                              | AIRCRAFT TYPE    | From/To AIRPORT    | NEW VALUE    |
| 19:35:05Z  | 12/05/2005          | N1234  | Reservation     | Arrival     | AGS      | 1945Z       | ALTERNATE TIME<br>12/05/2005 19:45Z & * | LEAR             | IAD                | --           |
| SESSION HH:MM:SS   | TRANSACTION DATE    | TAIL # | REQUEST TYPE    | RES TYPE    | FACILITY | TIME REQ    | REQ STATUS                              | AIRCRAFT TYPE    | From/To AIRPORT    | NEW VALUE    |
| 19:36:46Z  | 12/05/2005          | EJ1235 | Reservation     | Arrival     | AGS      | 2010Z       | ALTERNATE TIME<br>12/05/2005 20:10Z & * | CESSNA           | JFK                | --           |
| SESSION HH:MM:SS   | TRANSACTION DATE    | TAIL # | REQUEST TYPE    | RES TYPE    | FACILITY | TIME REQ    | REQ STATUS                              | AIRCRAFT TYPE    | From/To AIRPORT    | NEW VALUE    |
| 20:13:03Z  | 12/05/2005          | G12345 | Reservation     | Arrival     | AGS      | 2015Z       | ALTERNATE TIME<br>12/05/2005 20:15Z & * | LEAR             | SAN                | --           |
| SESSION HH:MM:SS   | TRANSACTION DATE    | TAIL # | REQUEST TYPE    | RES TYPE    | FACILITY | TIME REQ    | REQ STATUS                              | AIRCRAFT TYPE    | From/To AIRPORT    | NEW VALUE    |
| 19:35:49Z  | 12/05/2005          | EJ1234 | Reservation     | Arrival     | AIK      | 2010Z       | ALTERNATE TIME<br>12/05/2005 20:10Z & * | CESSNA           | JFK                | --           |
| SESSION HH:MM:SS   | TRANSACTION DATE    | TAIL # | REQUEST TYPE    | RES TYPE    | FACILITY | TIME REQ    | REQ STATUS                              | AIRCRAFT TYPE    | From/To AIRPORT    | NEW VALUE    |
| No Records Found For Facility: LBX                           |                     |        |                 |             |          |             |   |                  |                    |              |
| SESSION HH:MM:SS   | TRANSACTION DATE    | TAIL # | REQUEST TYPE    | RES TYPE    | FACILITY | TIME REQ    | REQ STATUS                              | AIRCRAFT TYPE    | From/To AIRPORT    | NEW VALUE    |
| No Records Found For Facility: OTHER                         |                     |        |                 |             |          |             |   |                  |                    |              |

Total number of records in this report: 8.

**Exhibit 31 – STMP Reports – Details by Reservation Date**



## 7.6 How to get reservation report based on reservation number:

### Details By Res. Num

The "Details by Reservation Number" link is available from the navigation menu. By using this feature, users can get reservation details like, Session time, transaction date, tail number, reservation type, facility etc for a particular reservation number.

To get this report, users should enter the following information (see Exhibit 32):

1. Select the "**Stmp Event Name**" from the dropdown list.
2. Enter the "**Reservation Number**". The new format of the reservation number is: **AGS144592511C**

Facility Abbreviation

Indicates whether reservation is confirmed

The screenshot shows the e-STMP web application interface. At the top, there is a header with a red and white airplane icon, the text "e-STMP" in large blue letters, and "Session Tracking Details Based on Reservation Number" in pink. Below the header is a form with two input fields: "STMP Event Name\*" (a dropdown menu) and "Reservation Number\*" (a text box). Both fields are marked with a red asterisk. Below the fields are two buttons: "Submit Query" and "Reset". A red asterisk with the text "\* Required Fields" is positioned below the form. The background of the form area features a faint, stylized graphic of a globe and a compass rose. In the bottom right corner, the text "FAA ATT-220" is displayed in pink.

**Exhibit 32 – STMP Reports – Details by Reservation Number Form**

Upon submission of the form, the system will display the details of transactions for a given reservation number (See Exhibit 33).

Report retrieved at : Mon, 05 Dec 2005 21:02:42 GMT

| Details of Transactions For Reservation Number: AGS150092510C |                     |           |                 |                   |             |          |             |  |                  |                    |                |
|---|---------------------|-----------|-----------------|-------------------|-------------|----------|-------------|--|------------------|--------------------|----------------|
| Event: Jefftest_11_22   |                     |           |                 |                   |             |          |             |  |                  |                    |                |
| SESSION<br>HH:MM:SS   | TRANSACTION<br>DATE | TAIL<br># | REQUEST<br>TYPE | REQUESTED<br>DATE | RES<br>TYPE | FACILITY | TIME<br>REQ | REQ STATUS                                 | AIRCRAFT<br>TYPE | From/To<br>AIRPORT | NEW VALUE      |
| 14:27:08Z   | 12/05/2005          | R1500     | Reservation     | 12/06/2005        | Arrival     | AGS      | 1500Z       | ALTERNATE<br>TIME 12/06/2005<br>15:00Z & * | LEAR             | IAD                | --             |
| 14:27:08Z   | 12/05/2005          | R1500     | Confirm         | --                | --          | AGS      | --          | SUCCESSFUL                                 | LEAR             | --                 | --             |
| 14:29:50Z   | 12/05/2005          | R1500     | Lookup          | 12/06/2005        | --          | AGS      | 15:00Z      | SUCCESSFUL                                 | LEAR             | IAD                | --             |
| 14:30:02Z   | 12/05/2005          | R1500     | Confirm         | 12/06/2005        | --          | AGS      | 15:00Z      | SUCCESSFUL                                 | LEAR             | IAD                | --             |
| 14:30:30Z   | 12/05/2005          | R1500     | Confirm         | 12/06/2005        | --          | AGS      | 15:00Z      | SUCCESSFUL                                 | LEAR             | IAD                | --             |
| 16:42:58Z   | 12/05/2005          | R1500     | Confirm         | 12/06/2005        | --          | AGS      | 15:00Z      | SUCCESSFUL                                 | LEAR             | JFK                | --             |
| 16:48:04Z   | 12/05/2005          | R1500     | Confirm         | 12/06/2005        | --          | AGS      | 15:00Z      | SUCCESSFUL                                 | LEAR             | JFK                | --             |
| 16:47:15Z   | 12/05/2005          | R1500     | Confirm         | 12/06/2005        | --          | AGS      | 15:00Z      | SUCCESSFUL                                 | LEAR             | JFK                | --             |
| 14:30:38Z   | 12/05/2005          | R1500     | Confirm         | 12/06/2005        | --          | AGS      | 15:00Z      | SUCCESSFUL                                 | LEAR             | IAD                | --             |
| 14:32:49Z   | 12/05/2005          | R1500     | Confirm         | 12/06/2005        | --          | AGS      | 15:00Z      | SUCCESSFUL                                 | LEAR             | IAD                | --             |
| 14:33:05Z   | 12/05/2005          | R1500     | Lookup          | 12/06/2005        | --          | AGS      | 1500Z       | SUCCESSFUL                                 | LEAR             | IAD                | --             |
| 14:33:05Z   | 12/05/2005          | --        | Change          | 12/06/2005        | --          | AGS      | 1500Z       | SUCCESSFUL<br>150092510                    | --               | JFK                | LEAR,JFK,R1500 |

### Exhibit 33 – STMP Reports – Details by Reservation Number

#### 7.7 How to get reservation report based on call sign:

##### Details By Call Sign

The “Details by Call Sign” link is available from the navigation menu. By using this feature, users can get details like, reservation number, reservation type, facility, aircraft type, reservation time and contact number for a given call sign.

To get this report, users should enter the following information (see Exhibit 34):

1. Select the “**Stmp Event Name**” from the dropdown list.
2. Enter the “**Call Sign**”. This could be a complete call sign or the first letter (wild card).

**e-STMP Reservations by Call Sign**

STMP Event\* 2005-2006 Denver Ski Season Events, Denver, CO

Call Sign\*

Get Report Reset

\* Required Fields

FAA ATT-220

**Exhibit 34 – STMP Reports – Details by Call Sign Form**

Upon submission of the form, the system will display the reservation report for a given call sign (See Exhibit 35).

(Note: This page will refresh every minute. Last updated Mon, 05 Dec 2005 21:14:59 GMT )

| Reservation Report Based on Call Sign:R |               |           |           |               |              |               |                  |                |
|---|---------------|-----------|-----------|---------------|--------------|---------------|------------------|----------------|
| Stmp Event: Jefftest_11_22              |               |           |           |               |              |               |                  |                |
| Record #                                | Reservation # | Call Sign | Res. Type | Aircraft Type | Stmp Airport | Other Airport | Res. Time        | Contact Number |
| 1                                       | AGS144592511C | R1445     | Arrival   | LEAR          | AGS          | IAD           | 12/05/2005 14:45 | --             |
| 2                                       | AGS150092510C | R1500     | Arrival   | LEAR          | AGS          | JFK           | 12/06/2005 15:00 | 703-481-2630   |
| 3                                       | AGS180092509C | R1800     | Arrival   | LEAR          | AGS          | IAD           | 12/05/2005 18:00 | 703-925-2132   |

**Exhibit 35 – STMP Reports – Details by Call Sign**