eSTMP Web Reservation Application User's Guide

Prepared for:

Prepared by:

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TABLE OF EXHIBITS

Change Control History

Description of Change	Version	Date	Engineer(s)
Created	1.0	11/22/2005	R.Pasala
Edited – Formatting standardized, references to exhibits added, eSTMP functions all grouped into section 5.	1.1	11/28/2005	J. Carroll
Added STMP Activity Reports section	1.2	12/05/2005	R.Pasala

1. Purpose

Special Traffic Management Programs (STMPs) are special events attracting thousands of people and aircraft to participating airports. These events have the potential of creating hazardous situations for air traffic. In order to safely guide aircraft during these events, the FAA Air Traffic Control System Command Center (ATCSCC) requires pilots to make arrival and/or departure reservations prior to their flights to or from these airports.

To meet the increasing demand for reservations and to allow for flexibility in the reservation process, ATCSCC unveils the e-STMP Web Reservation Application. The eSTMP is available to anyone with an Internet connection and a web browser.

2. Overview

The URL for the e-STMP Web Reservation Application is: https://www.fly.faa.gov/estmp/index.html

This document provides an overview of the features of the e-STMP Web Reservation application.

Specifically, this document explains:

- System Requirements
- How to navigate the web site
- How to register to use the web site
- How to Log-on to the web site
- How to make an arrival/departure reservation
- How to confirm a reservation
- How to change information on a reservation
- How to cancel a reservation
- How to lookup a reservation
- How to use the help

3. System Requirements

The following is needed to use the e-STMP Web Reservation Application:

1. A web browser
2. Internet connection.

The minimum suggested browser versions are:

✈ Netscape 6.x or higher.

✈ Mozilla 1.5 or higher.

✈ Internet Explorer 5.x or higher.

✈ AOL 7.0 or higher

Note: To use the application, "JavaScript" and "Cookies" must be enabled in the browser.

1. JavaScript enables web pages to interact with the browser, enhancing your online experience. JavaScript is safe and will not access any of your personal files.

2. FAA's use of "Cookies" at this website allows us to verify that a user has logged in. The FAA respects your privacy and does not share your information with third parties nor do we permanently keep track of private data. Cookies created by the application terminate as soon as you close your browser.

4. Site Navigation

The e-STMP Web Reservation Application displays a menu in the left frame at all times to make it easier for the user to access items of interest.

The menu consists of links to:

✈ Register as a new user

✈ Log in to use the system

✈ Manage your Password

✈ Request a reservation

✈ Look up a reservation

✈ Confirm a reservation

✈ Change information about a reservation (update)

✈ Cancel a reservation

These functions are described in section 5,

e-STMP Functions.

5. e-STMP Functions

5.1 New User Registration
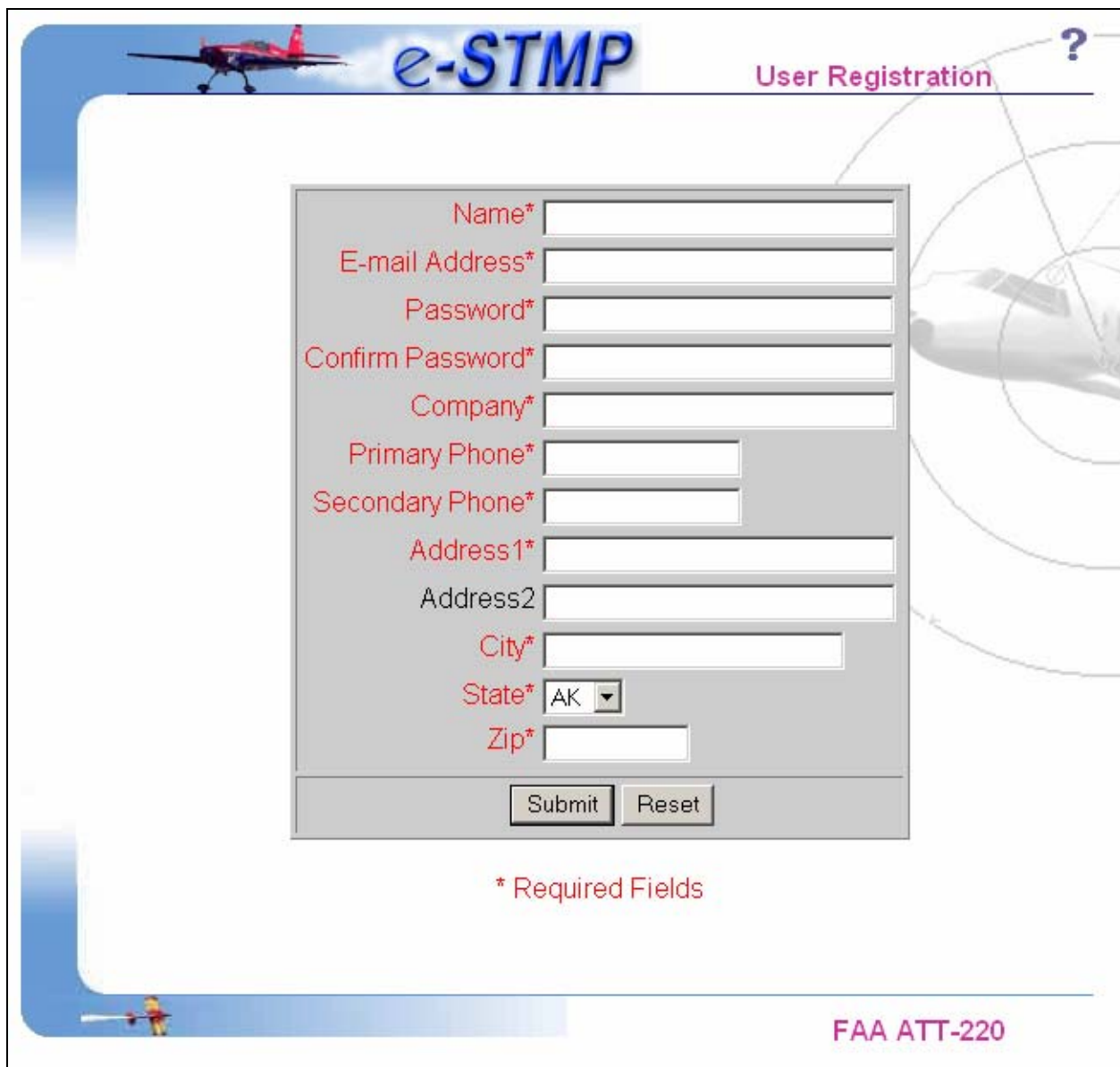
New User Registration

Users are required to fill out a one-time registration form to use the site. The user will be required to supply the following:

1. Full name
2. E-mail address
3. A personal password
4. Password confirmation
5. Company Name
6. Primary Phone
7. Secondary Phone
8. Address1
9. Address2 (Optional)
10. City
11. State
12. Zip

The E-mail address is automatically converted to upper case. Once the information is successfully added to the database, a confirmation page notifies the user that their registration was successful.

Exhibit 1 – eSTMP Registration Form

Exhibit 2 – A Successful eSTMP Registration

A confirmation number will be sent to the supplied e-mail address in order to initially log in to the site. Below is a sample e-mailed confirmation letter:

Users are encouraged to write down the name and password they used to log in to the site for subsequent visits.
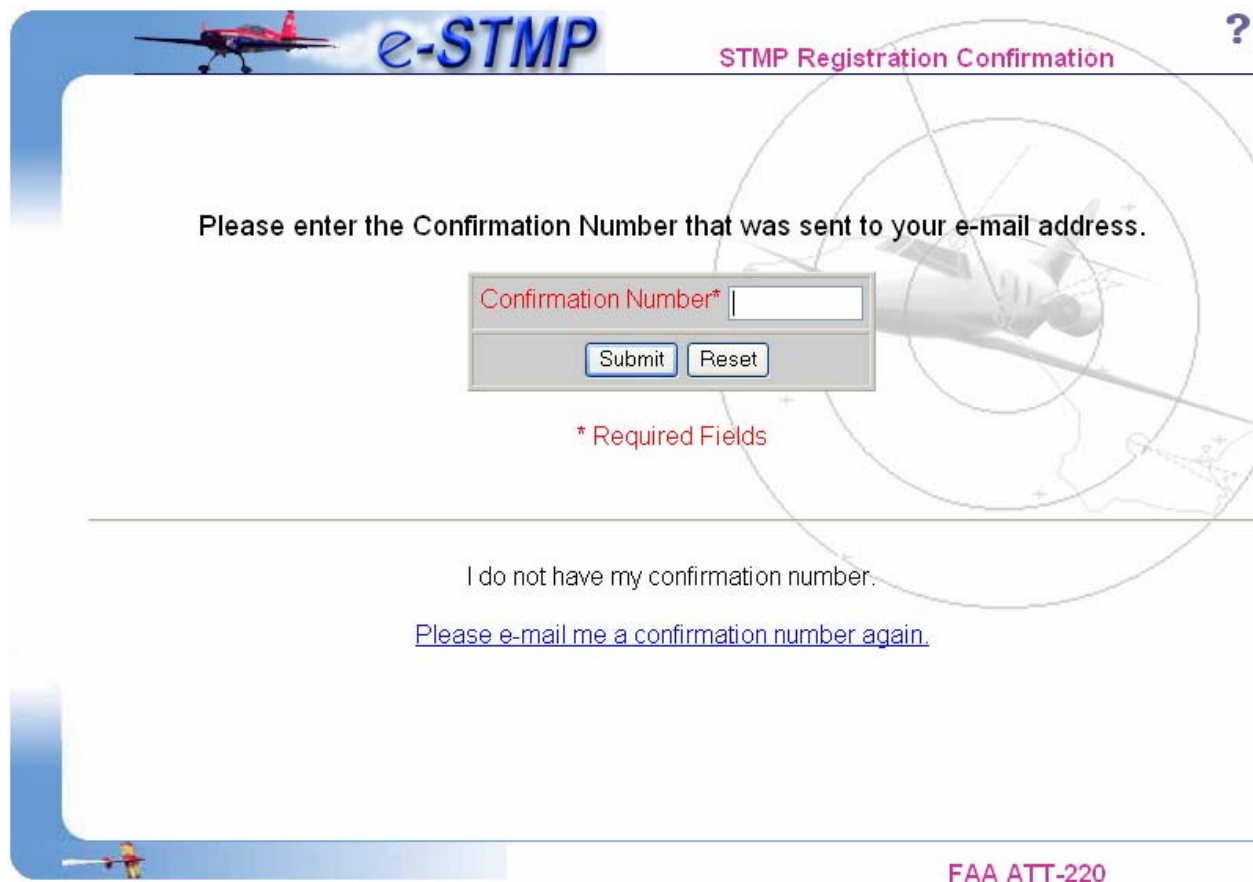
5.2 How to log in to the site

The user login screen is available from the navigation menu; click "Log In" and the User Log-in form (Exhibit 3) is displayed. To take advantage of the features at this site, users are required to log in by supplying the e-mail address and password they used during registration. Users who neglect to log in first will be gently reminded to supply a valid e-mail address in order to enter the site.

Exhibit 3 – eSTMP Login Form

Users who are logging in for the first time will be given an opportunity to enter the confirmation number that was emailed to the address associated with the user account (Exhibit 4). Subsequent visits to the site do not require this confirmation number. Users who forget their confirmation number can request that it be emailed to them again.

Exhibit 4 – eSTMP Registration Confirmation Form
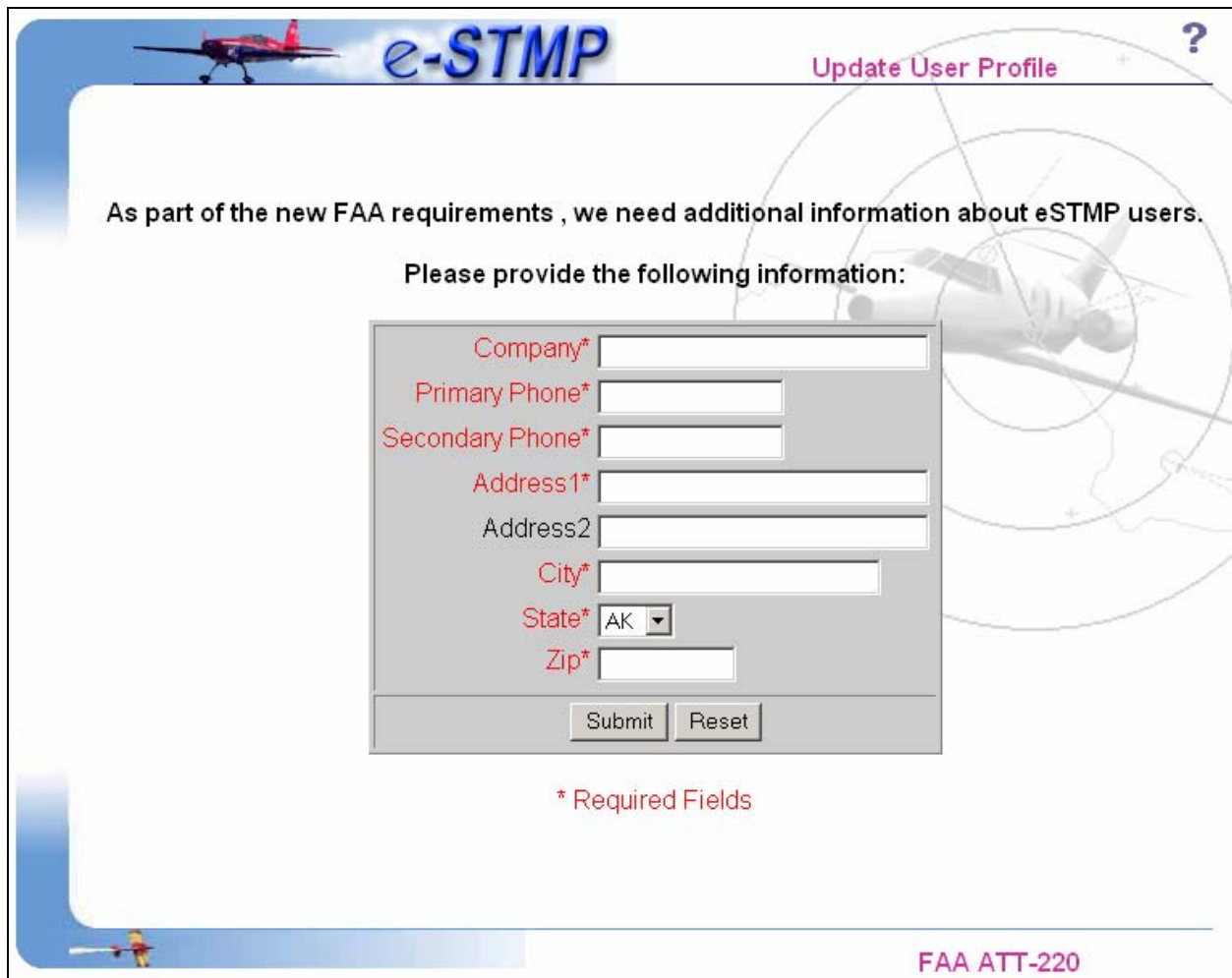
The user then receives confirmation (Exhibit 5) that their e-STMP account was enabled allowing them to access to the site's features.
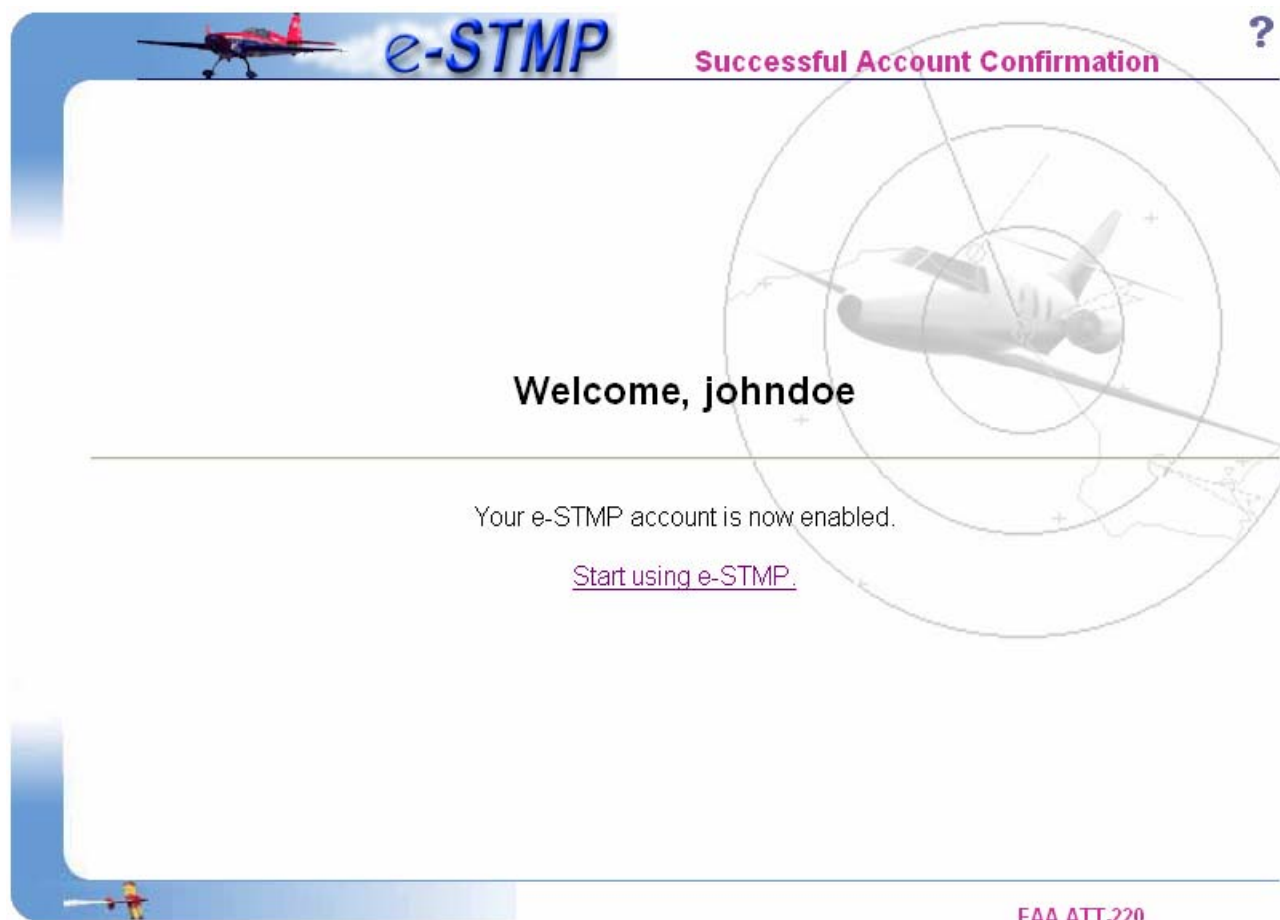
Exhibit 5 – eSTMP Successful Login

Users who have already updated their profile or are logging in for the second or subsequent time will proceed directly to the successful log on page (Exhibit 7). Current users who have not already done so are required to update their profile by filling out the form on the "Update User Profile" page after logging in (this is a one-time occurrence [Exhibit 6]). Current users will be required to supply the following:

1. Company Name

2. Primary Phone

3. Secondary Phone

4. Address1

5. Address2 (Optional)

6. City

7. State

8. Zip

Exhibit 6 – eSTMP Update User Profile Form

Exhibit 7 – Successful Logon (Acct. confirmed and Profile Already Updated)

5.3 Password Management

Users may use this link from the navigation menu to change their password. Fill out the Password Management form (Exhibit 8), entering your e-mail address, your current password, and then enter your new password twice. If the Old Password matches the password associated with the E-mail address and the New Password matches the Confirm Password, your password will be changed to the New Password and you will see the Password Update Complete page as shown in Exhibit 9.

Exhibit 8 – Password Management page

Exhibit 9 – Password Update Successful
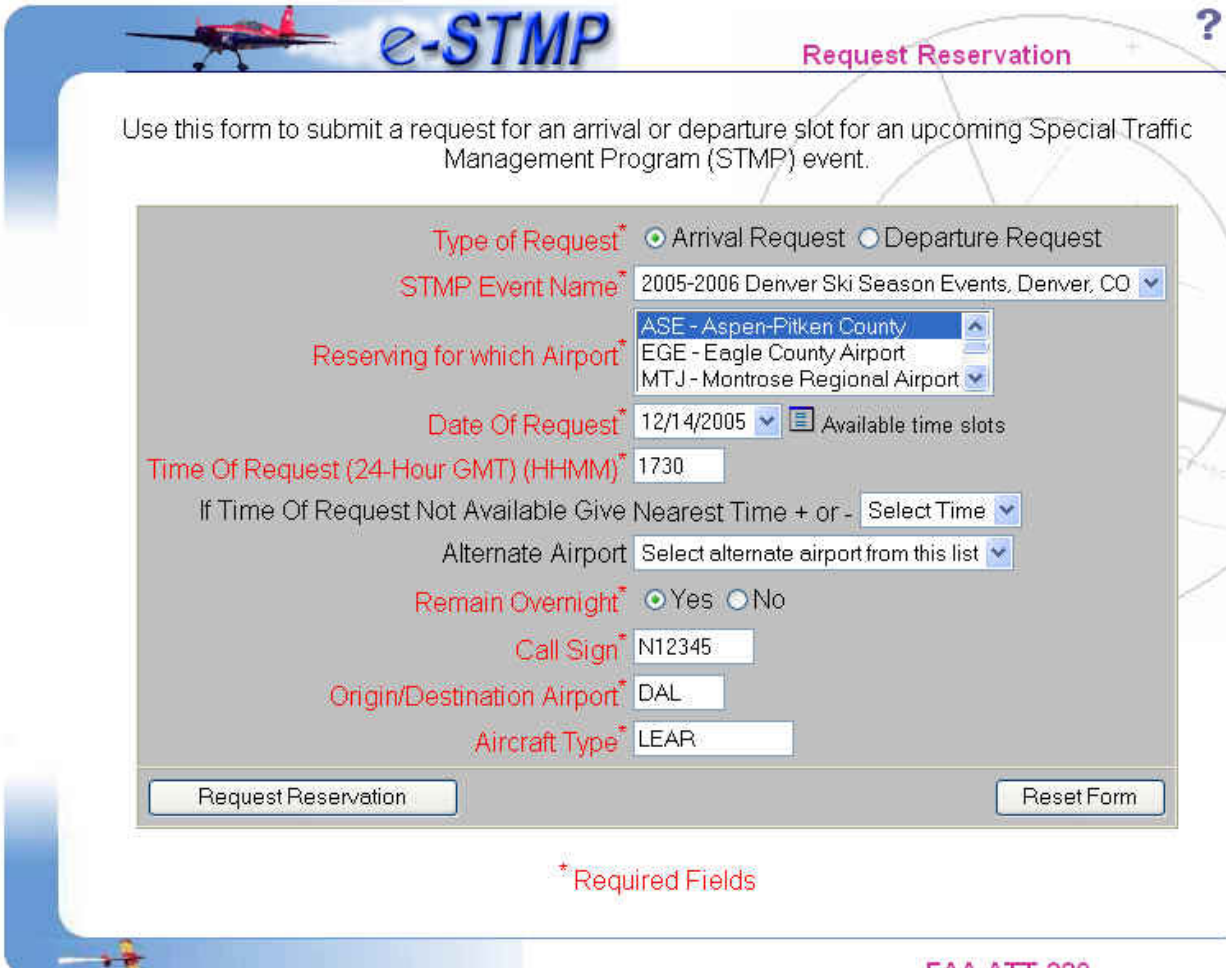
5.4 How to make a reservation

The Request Reservation form is available from the navigation menu. All fields except for the "Nearest Time + or –" and the "Alternate Airport" are required to be filled out completely. Here is a description of each of the fields on this form (see Exhibit 10).

1. Select the type of reservation: Arrival Request or Departure Request

2. Select an event in the "STMP Event Name" drop-down list. This list contains only those events for which the system is currently taking reservations.

3. Upon selecting the event, the "Reserving for which Airport" field will display airports that are participating in the event.

4. Select a date from the drop-down list next to Date of Request.

5. Next, either use the "Available time slots" icon () to select one of the available time slots (a list of all time slots appears in a pop-up window; available slots are shown in green) or enter your requested time in 24-hour GMT format (HHMM) in the "Time of Request" field.

6. In the "If Time Of Request Not Available Give Nearest Time + or −" field, select a value from the drop down list. This is to tell the system that if the reservation is not available for the requested time, reserve a slot in the nearest interval selected. The system checks for available slots earlier than the "Time of Request" before looking for available slots later than the "Time of Request". This is optional.

7. In the "Alternate Airport" field, select an alternate airport. The system will try for a slot at the alternate airport if the primary airport is full. This is optional.

8. Select a value for the "Remain Overnight" radio group. This is mandatory.

9. Under Call Sign, supply your aircraft's tail number. The first character is required to be an alphabetic character.

10. Supply your originating or destination airport.

11. Provide an aircraft type.

Exhibit 10 – eSTMP Reservation Form

Upon successfully making a reservation, the user will be presented with a screen displaying the reservation information (see Exhibit 11). Users are encouraged to print this page for future reference.

Exhibit 11 – eSTMP Successful Reservation

If a reservation is not required for the date and hour selected, the system will inform the user of that fact.

If a reservation is not available for the date and hour selected, the system will display two alternate times, one earlier and one later than the requested time. These alternate times represent times nearest to the requested time.

Exhibit 12 – eSTMP Reservation Form Showing Alternate Times

If a reservation slot is available for one or both of these times, a *Request This Slot* button will be present. If a reservation is not required for one or both of these times, the message "No Reservation Required" will appear instead.

5.5 How to confirm a reservation

As part of the new FAA guidelines, users are required to confirm a reservation at some point between 24 hours and 8 hours prior to the reservation's "Reserved Date/Time" (which is the arrival/departure slot time that was granted to you and is shown on the Successful Reservation page [Exhibit 11]). Reservations that are not confirmed by the time that 8 hours prior to the reservation's "Reserved Date/Time" arrives will automatically be canceled and their slots will be made available. The Confirm Reservation form (Exhibit 13) is available from the navigation menu.

To confirm a reservation:

1. Provide the reservation number;
2. Select the event from the drop down list;
3. Type in the aircraft call sign for which the reservation was made;
4. Enter the "Aircraft Type";
5. Enter the "Contact Phone No".

Exhibit 13 – eSTMP Confirm Reservation Form

Upon submitting the confirmation form, the user is presented with a screen that displays his/her reservation information.
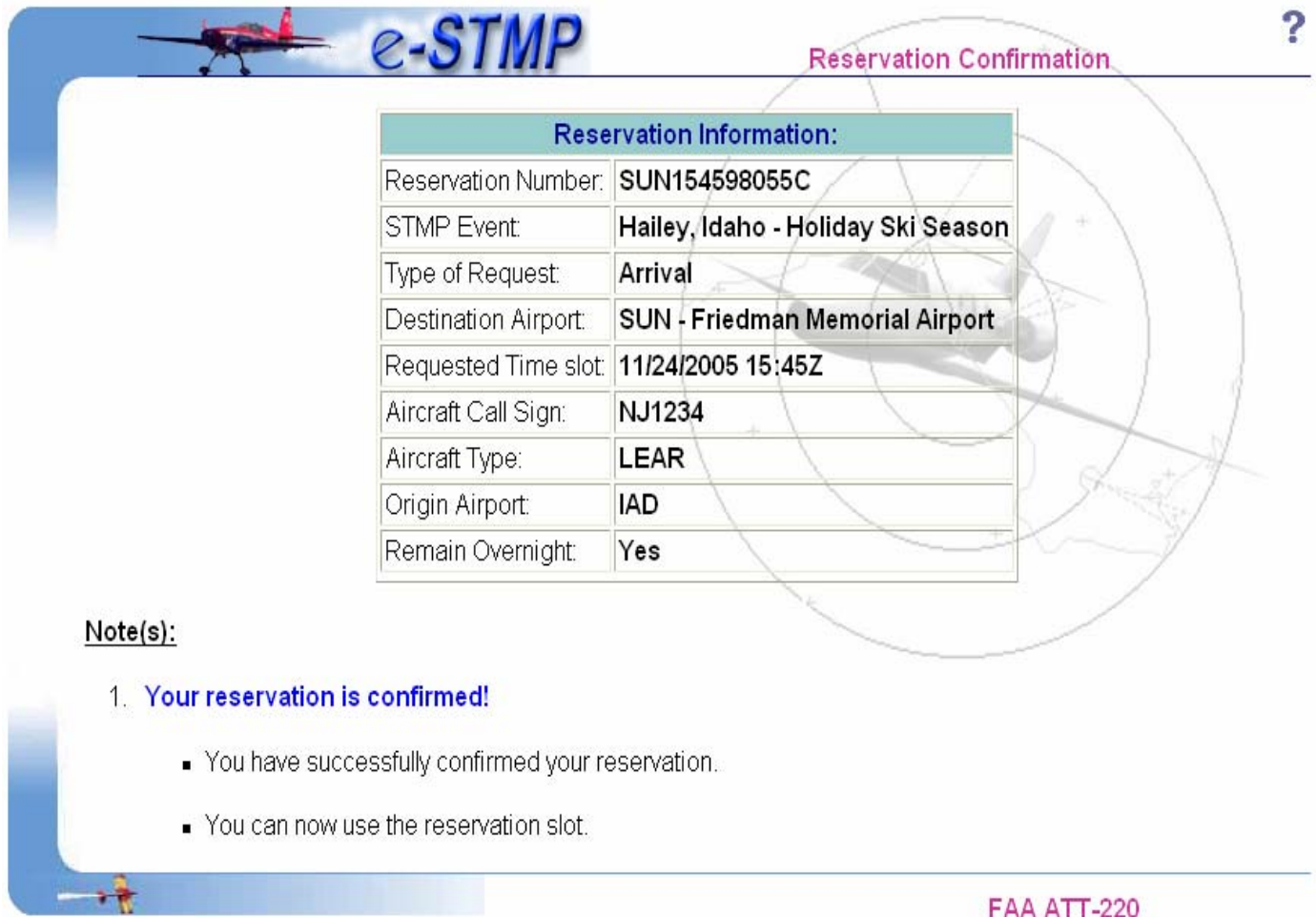
The following exhibit shows an unsuccessful confirmation (attempted before 24 hours of the request time):

Exhibit 14 – eSTMP Unsuccessful Confirmation

The following exhibit shows a successful confirmation, performed between 24 hours prior and 8 hours prior to the requested time.

Exhibit 15 – eSTMP Successful Confirmation

5.6 How to update a reservation

Update Reservation

The Update Reservation form (Exhibit 16) is available from the navigation menu. A user can **only** change the Aircraft Type, tail number, and the airport of the non-event airport.

To change or update a reservation, the following information is required:

1. The reservation number;
2. The Event name;
3. The original aircraft call sign.

New information to be supplied includes the following:

1. Remain overnight selection.
2. The new origin or destination airport.
3. The new aircraft call sign.
4. The new aircraft type.

Exhibit 16 - eSTMP Update Reservation Form

Upon successfully updating your reservation, the system will display your updated information (Exhibit 17).

Exhibit 17 – eSTMP Updated Reservation

5.7 How to cancel a reservation

The Cancel Reservation form is available from the navigation menu (see Exhibit 18). In order to cancel a reservation, the following fields are required:

1. The reservation number;

2. The STMP Event which is chosen from the drop down list;

3. The aircraft call sign for which the reservation was made.

Exhibit 18 – eSTMP Cancel Reservation Form

Upon successfully canceling a reservation, the system will display your canceled reservation (Exhibit 19).

Exhibit 19 – eSTMP Cancelled Reservation

5.8 How to lookup a reservation

Lookup Reservation

The Lookup Reservation form is available from the navigation menu (see Exhibit 20). By using this feature, users can get complete details of a reservation including request time, other airport, remain overnight etc.

To lookup a reservation:

1. Enter the reservation number;
2. Select the event from the drop down list;
3. Type in the aircraft call sign for which the reservation was made.

Exhibit 20 – eSTMP Lookup Reservation Form

Upon successfully looking up a reservation, the system will display the reservation information (Exhibit 21).

Exhibit 21 – eSTMP Reservation Lookup Information

6. How to access on-line help

The help link is available by clicking on the Question Mark icon in the right-hand frame of just about any e-STMP page.

7. STMP Activity Reports

These reports are available only on the ATCSCC Intranet. All reports under this section are password protected. Command center operators and STMP administrators who want to access these reports should get user name/password from ARO position in the ATCSCC Command Center.

The URL is: http://www.atcscc.tfmi.nas.faa.gov/estmp/

7.1 How to get hourly reservations report:

Reservations By Hour

This link is available from the navigation menu. By using this feature, users can get reservation report, including tail number, aircraft type, reservation time, other airport, reservation number etc. for current hour, previous hour and the next hour. This report refreshes every minute.

To get this report, users should enter the following information (see Exhibit 22):

1. Select the "**Stmp Event Name**" from the dropdown list.

2. Select the corresponding "**Stmp Airport**" from the dropdown list.

Exhibit 22 – STMP Reports – Reservations By Hour Form

Upon submitting the form, the system will display the hourly reservation report (See Exhibit 23).

(Note: This page will refresh every minute. Last updated Mon, 05 Dec 2005 19:34:22 GMT)

			Reservation Report For: Jefftest_11_22			
			Airport: AGS			
Record #	TAIL #	AIRCRAFT TYPE	OTHER AIRPORT	RES TIME	RESERVATION #	RESERVATION TYPE
			SLOT HOUR 18:00			
1	R1800	LEAR	IAD	18:00	AGS180092509C	Arrival
			SLOT HOUR 19:00			
1	N1234	LEAR	IAD	19:45	AGS194592522C	Arrival
			SLOT HOUR 20:00			
1	EJ1235	CESSNA	JFK	20:10	AGS201092525C	Arrival

Exhibit 23 – STMP Reports – Reservations by Hour

7.2 How to get daily reservations report:

Reservations By Day

The "Reservations By Day" link is available from the navigation menu. By using this feature, users can get reservations details, including tail number, aircraft type, reservation time, other airport, reservation number etc. for the selected day. This report refreshes every minute.

To get this report, users should enter the following information (see Exhibit 24):

1. Select the "**Stmp Event Name**" from the dropdown list.
2. Select the corresponding "**Stmp Airport**" from the dropdown list.
3. Select the "**Date Of Request**" from the dropdown list.

Exhibit 24 – STMP Reports – Reservations By Day Form

Upon submitting the form, the system will display the reservation report for a selected STMP, facility and date of request. (See Exhibit 25).

(Note: This page will refresh every minute. Last updated Mon, 05 Dec 2005 19:54:22 GMT)

	Reservation Report For: Jefftest_11_22					
	Airport: AGS Reservation Date: 12/05/2005					
Record #	TAIL #	AIRCRAFT TYPE	OTHER AIRPORT	RES TIME	RESERVATION #	RESERVATION TYPE
1	R1445	LEAR	IAD	12/05/2005 14:45	AGS144592511C	Arrival
2	R1800	LEAR	IAD	12/05/2005 18:00	AGS180092509C	Arrival
3	N1234	LEAR	IAD	12/05/2005 19:45	AGS194592522C	Arrival
4	EJ1235	CESSNA	JFK	12/05/2005 20:10	AGS201092525C	Arrival

Exhibit 25 – STMP Reports – Reservations by Day

7.3 How to get reservation summary report:

Reservation Summary

The "Reservations Summary" link is available from the navigation menu. By using this feature, users can get list of reservations containing details like tail number, aircraft type, reservation time, other airport, reservation type etc. for the selected day.

To get this report, users should enter the following information (see Exhibit 26):

1. Select one of the "**Type of Report**" radio buttons (*Successful* or *Failed*)

2. Select the "**Stmp Event Name**" from the dropdown list.

3. Select the corresponding "**Stmp Airport**" from the dropdown list.

4. Select the "**Date Of Request**" from the dropdown list.

Exhibit 26 – STMP Reports – Reservation Summary Form

Upon submitting the form, the system will display the successful or failed reservations details for a selected STMP, facility and request date (See Exhibit 27).

Note: The report shows only reservations made on or before: 12/04/2005. Report retrieved on : Mon, 05 Dec 2005 22:26:30 GMT)

Successful Reservations For Jefftest_11_22 (AGS) on 12/05/2005

#	TAIL #	AIRCRAFT TYPE	RES TYPE	FROM/TO AIRPORT	TIME ORIGINAL REQ	RESERVATION TIME	DELTA
1	EJ1235	CESSNA	Arrival	JFK	2010Z	2010Z	0
2	G12345	LEAR	Arrival	SAN	2015Z	2015Z	0
3	N1234	LEAR	Arrival	IAD	1945Z	1945Z	0
4	R1445	LEAR	Arrival	IAD	1445Z	1445Z	0
5	R1800	LEAR	Arrival	IAD	1800Z	1800Z	0

Exhibit 27 – STMP Reports – Reservation Summary

7.4 How to get session details based on transaction date:

Details By Trans. Date

The "Details by Transaction Date" link is available from the navigation menu. By using this feature, users can get details of transactions, like Session time, tail number, request type, facility etc., for a selected transaction date.

To get this report, users should enter the following information (see Exhibit 28):

1. Select the "**Stmp Event Name**" from the dropdown list.
2. Select the "**Transaction Date**" from the dropdown list.

Exhibit 28 – STMP Reports – Details by Transaction Date Form

Upon successful transaction, the system will display the session details for a selected transaction date (See Exhibit 29).

(Legend: * indicates no alternate time available. Report retrieved at : Tue, 06 Dec 2005 14:01:43 GMT)

Details of Transactions Processed on 12/05/2005 For *Jefftest_11_22.*										
SESSION HH:MM:SS	TAIL #	REQUEST TYPE	REQUESTED DATE	RES TYPE	FACILITY	TIME REQ	REQ STATUS	AIRCRAFT TYPE	From/To AIRPORT	NEW VALUE
14:26:46Z	R1800	Reservation	12/05/2005	Arrival	AGS	1800Z	ALTERNATE TIME 12/05/2005 18:00Z & *	LEAR	IAD	--
14:26:46Z	R1800	Confirm	--	--	AGS	--	SUCCESSFUL	LEAR	--	--
SESSION HH:MM:SS	TAIL #	REQUEST TYPE	REQUESTED DATE	RES TYPE	FACILITY	TIME REQ	REQ STATUS	AIRCRAFT TYPE	From/To AIRPORT	NEW VALUE
14:27:08Z	R1500	Reservation	12/06/2005	Arrival	AGS	1500Z	ALTERNATE TIME 12/06/2005 15:00Z & *	LEAR	IAD	--
14:27:08Z	R1500	Confirm	--	--	AGS	--	SUCCESSFUL	LEAR	--	--
SESSION HH:MM:SS	TAIL #	REQUEST TYPE	REQUESTED DATE	RES TYPE	FACILITY	TIME REQ	REQ STATUS	AIRCRAFT TYPE	From/To AIRPORT	NEW VALUE
14:29:50Z	R1500	Lookup	12/06/2005	--	AGS	15:00Z	SUCCESSFUL	LEAR	IAD	--
SESSION HH:MM:SS	TAIL #	REQUEST TYPE	REQUESTED DATE	RES TYPE	FACILITY	TIME REQ	REQ STATUS	AIRCRAFT TYPE	From/To AIRPORT	NEW VALUE
14:30:02Z	R1500	Confirm	12/06/2005	--	AGS	15:00Z	SUCCESSFUL	LEAR	IAD	--
SESSION HH:MM:SS	TAIL #	REQUEST TYPE	REQUESTED DATE	RES TYPE	FACILITY	TIME REQ	REQ STATUS	AIRCRAFT TYPE	From/To AIRPORT	NEW VALUE
14:30:30Z	R1500	Confirm	12/06/2005	--	AGS	15:00Z	SUCCESSFUL	LEAR	IAD	--
SESSION HH:MM:SS	TAIL #	REQUEST TYPE	REQUESTED DATE	RES TYPE	FACILITY	TIME REQ	REQ STATUS	AIRCRAFT TYPE	From/To AIRPORT	NEW VALUE
14:30:38Z	R1500	Confirm	12/06/2005	--	AGS	15:00Z	SUCCESSFUL	LEAR	IAD	--
SESSION HH:MM:SS	TAIL #	REQUEST TYPE	REQUESTED DATE	RES TYPE	FACILITY	TIME REQ	REQ STATUS	AIRCRAFT TYPE	From/To AIRPORT	NEW VALUE
14:32:49Z	R1500	Confirm	12/06/2005	--	AGS	15:00Z	SUCCESSFUL	LEAR	IAD	--
SESSION HH:MM:SS	TAIL #	REQUEST TYPE	REQUESTED DATE	RES TYPE	FACILITY	TIME REQ	REQ STATUS	AIRCRAFT TYPE	From/To AIRPORT	NEW VALUE
14:33:05Z	R1500	Lookup	12/06/2005	--	AGS	1500Z	SUCCESSFUL	LEAR	IAD	--
14:33:05Z	--	Change	12/06/2005	--	AGS	1500Z	SUCCESSFUL 150092510	--	JFK	LEAR,JFK,R1500

Exhibit 29 – STMP Reports – Details by Transaction Date
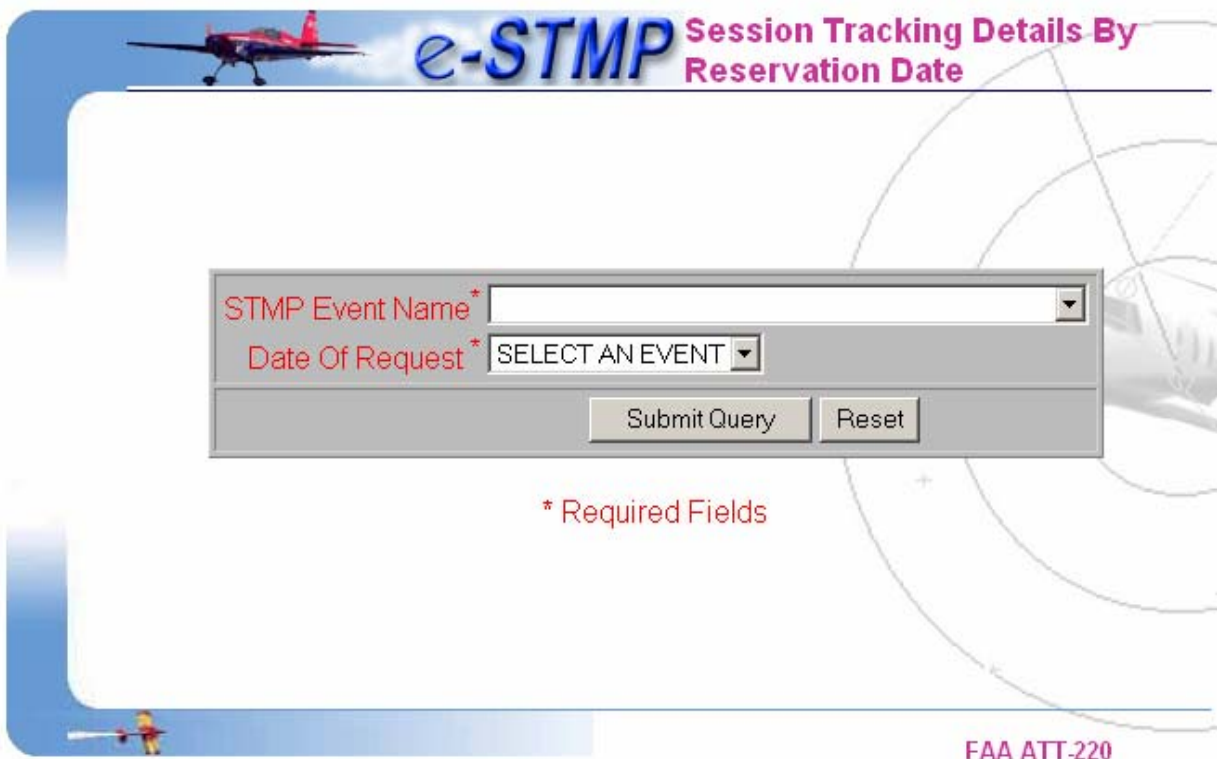
7.5 How to get session details based on reservation date:

Details By Res. Date

The "Details by Reservation Date" link is available from the navigation menu. By using this feature, users can get details of transactions, like Session time, tail number, request type, facility etc., for a selected request date.

To get this report, users should enter the following information (see Exhibit 30):

1. Select the "**Stmp Event Name**" from the dropdown list.

2. Select the "**Date Of Request**" from the dropdown list.

Exhibit 30 – STMP Reports – Details by Reservation Date Form

Upon submission of the form, the system will display the session details for a given reservation date (See Exhibit 31).

(Legend: * indicates no alternate time available. Report retrieved at : Mon, 05 Dec 2005 20:44:52 GMT)

SESSION HH:MM:SS	TRANSACTION DATE	TAIL #	REQUEST TYPE	RES TYPE	FACILITY	TIME REQ	REQ STATUS	AIRCRAFT TYPE	From/To AIRPORT	NEW VALUE
					Details of *Jefftest_11_22* Reservations for 12/05/2005					
14:26:46Z	12/05/2005	R1800	Reservation	Arrival	AGS	1800Z	ALTERNATE TIME 12/05/2005 18:00Z & *	LEAR	IAD	--
SESSION HH:MM:SS	TRANSACTION DATE	TAIL #	REQUEST TYPE	RES TYPE	FACILITY	TIME REQ	REQ STATUS	AIRCRAFT TYPE	From/To AIRPORT	NEW VALUE
14:39:36Z	12/05/2005	R1445	Reservation	Arrival	AGS	1445Z	ALTERNATE TIME 12/05/2005 14:45Z & *	LEAR	IAD	--
SESSION HH:MM:SS	TRANSACTION DATE	TAIL #	REQUEST TYPE	RES TYPE	FACILITY	TIME REQ	REQ STATUS	AIRCRAFT TYPE	From/To AIRPORT	NEW VALUE
16:54:03Z	12/05/2005	R1800	Confirm	--	AGS	18:00Z	SUCCESSFUL	LEAR	IAD	--
SESSION HH:MM:SS	TRANSACTION DATE	TAIL #	REQUEST TYPE	RES TYPE	FACILITY	TIME REQ	REQ STATUS	AIRCRAFT TYPE	From/To AIRPORT	NEW VALUE
16:55:48Z	12/05/2005	R1800	Confirm	--	AGS	18:00Z	SUCCESSFUL	LEAR	IAD	--
SESSION HH:MM:SS	TRANSACTION DATE	TAIL #	REQUEST TYPE	RES TYPE	FACILITY	TIME REQ	REQ STATUS	AIRCRAFT TYPE	From/To AIRPORT	NEW VALUE
19:35:05Z	12/05/2005	N1234	Reservation	Arrival	AGS	1945Z	ALTERNATE TIME 12/05/2005 19:45Z & *	LEAR	IAD	--
SESSION HH:MM:SS	TRANSACTION DATE	TAIL #	REQUEST TYPE	RES TYPE	FACILITY	TIME REQ	REQ STATUS	AIRCRAFT TYPE	From/To AIRPORT	NEW VALUE
19:36:46Z	12/05/2005	EJ1235	Reservation	Arrival	AGS	2010Z	ALTERNATE TIME 12/05/2005 20:10Z & *	CESSNA	JFK	--
SESSION HH:MM:SS	TRANSACTION DATE	TAIL #	REQUEST TYPE	RES TYPE	FACILITY	TIME REQ	REQ STATUS	AIRCRAFT TYPE	From/To AIRPORT	NEW VALUE
20:13:03Z	12/05/2005	G12345	Reservation	Arrival	AGS	2015Z	ALTERNATE TIME 12/05/2005 20:15Z & *	LEAR	SAN	--
SESSION HH:MM:SS	TRANSACTION DATE	TAIL #	REQUEST TYPE	RES TYPE	FACILITY	TIME REQ	REQ STATUS	AIRCRAFT TYPE	From/To AIRPORT	NEW VALUE
19:35:49Z	12/05/2005	EJ1234	Reservation	Arrival	AIK	2010Z	ALTERNATE TIME 12/05/2005 20:10Z & *	CESSNA	JFK	--
SESSION HH:MM:SS	TRANSACTION DATE	TAIL #	REQUEST TYPE	RES TYPE	FACILITY	TIME REQ	REQ STATUS	AIRCRAFT TYPE	From/To AIRPORT	NEW VALUE
					No Records Found For Facility: LBX					
SESSION HH:MM:SS	TRANSACTION DATE	TAIL #	REQUEST TYPE	RES TYPE	FACILITY	TIME REQ	REQ STATUS	AIRCRAFT TYPE	From/To AIRPORT	NEW VALUE
					No Records Found For Facility: OTHER					

Total number of records in this report: **8**.

Exhibit 31 – STMP Reports – Details by Reservation Date

7.6 How to get reservation report based on reservation number:

Details By Res. Num

The "Details by Reservation Number" link is available from the navigation menu. By using this feature, users can get reservation details like, Session time, transaction date, tail number, reservation type, facility etc for a particular reservation number.

To get this report, users should enter the following information (see Exhibit 32):

1. Select the "**Stmp Event Name**" from the dropdown list.

2. Enter the "**Reservation Number**". The new format of the reservation number is: **AGS**144592511**C**

Facility Abbreviation   **Indicates whether reservation is confirmed**

Exhibit 32 – STMP Reports – Details by Reservation Number Form

Upon submission of the form, the system will display the details of transactions for a given reservation number (See Exhibit 33).

Report retrieved at : Mon, 05 Dec 2005 21:02:42 GMT

Details of Transactions For Reservation Number: AGS150092510C Event: Jefftest_11_22											
SESSION HH:MM:SS	TRASACTION DATE	TAIL #	REQUEST TYPE	REQUESTED DATE	RES TYPE	FACILITY	TIME REQ	REQ STATUS	AIRCRAFT TYPE	From/To AIRPORT	NEW VALUE
14:27:08Z	12/05/2005	R1500	Reservation	12/06/2005	Arrival	AGS	1500Z	ALTERNATE TIME 12/06/2005 15:00Z & *	LEAR	IAD	--
14:27:08Z	12/05/2005	R1500	Confirm	--	--	AGS	--	SUCCESSFUL	LEAR	--	--
14:29:50Z	12/05/2005	R1500	Lookup	12/06/2005	--	AGS	15:00Z	SUCCESSFUL	LEAR	IAD	--
14:30:02Z	12/05/2005	R1500	Confirm	12/06/2005	--	AGS	15:00Z	SUCCESSFUL	LEAR	IAD	--
14:30:30Z	12/05/2005	R1500	Confirm	12/06/2005	--	AGS	15:00Z	SUCCESSFUL	LEAR	IAD	--
16:42:58Z	12/05/2005	R1500	Confirm	12/06/2005	--	AGS	15:00Z	SUCCESSFUL	LEAR	JFK	--
16:48:04Z	12/05/2005	R1500	Confirm	12/06/2005	--	AGS	15:00Z	SUCCESSFUL	LEAR	JFK	--
16:47:15Z	12/05/2005	R1500	Confirm	12/06/2005	--	AGS	15:00Z	SUCCESSFUL	LEAR	JFK	--
14:30:38Z	12/05/2005	R1500	Confirm	12/06/2005	--	AGS	15:00Z	SUCCESSFUL	LEAR	IAD	--
14:32:49Z	12/05/2005	R1500	Confirm	12/06/2005	--	AGS	15:00Z	SUCCESSFUL	LEAR	IAD	--
14:33:05Z	12/05/2005	R1500	Lookup	12/06/2005	--	AGS	1500Z	SUCCESSFUL	LEAR	IAD	--
14:33:05Z	12/05/2005	--	Change	12/06/2005	--	AGS	1500Z	SUCCESSFUL 150092510	--	JFK	LEAR,JFK,R1500

Exhibit 33 – STMP Reports – Details by Reservation Number

7.7 How to get reservation report based on call sign:

Details By Call Sign

The "Details by Call Sign" link is available from the navigation menu. By using this feature, users can get details like, reservation number, reservation type, facility, aircraft type, reservation time and contact number for a given call sign.

To get this report, users should enter the following information (see Exhibit 34):

1. Select the "**Stmp Event Name**" from the dropdown list.

2. Enter the "**Call Sign**". This could be a complete call sign or the first letter (wild card).

Exhibit 34 – STMP Reports – Details by Call Sign Form

Upon submission of the form, the system will display the reservation report for a given call sign (See Exhibit 35).

Exhibit 35 – STMP Reports – Details by Call Sign